

Airport Authority Meeting Minutes

Regular Meeting: April 6, 2017

Place: Shelbyville Municipal Airport, 2828 Hwy 231 North Shelbyville, TN 37160

Call to Order: Chairman Cazort 1:25pm

Roll Call: A sign in sheet was provided and the following were present: Member Young, Councilmember Feldhaus, Member Larson, Airport Director Heid, Asst. Airport Director Eyster, Member Wharton, Member Henderson, Chairman Cazort, Charles McGaughy of Mac Air, City Treasurer Owen and City Recorder Mai.

Consideration of a motion to approve the agenda. Director Heid asked that item #2 under old business move to the top of the agenda immediately following the approval of minutes. Member Henderson made a motion to adopt the agenda as amended, Member Larson seconded and the motion carried unanimously by oral vote.

Consideration of a motion to approve minutes of March 2, 2017: There was some brief discussion about the Airport selling fuel after hours. Member Young made a motion to accept the minutes as printed, Member Wharton seconded and the motion carried unanimously by oral vote.

Discussion and Consideration of Existing and New Leases: Mr. McGaughy of Mac Air addressed the Authority and expressed his desire to get new lighting in the Tillett hangar, it is currently too dark to use as a maintenance facility. He stated that his preference would be LED lighting and he needed to know what he would need to contribute to complete this project. It was discussed that the lights could be purchased, at approx. \$200 per light and six would be needed, and an employee at the Airport could install them. Member Young made a motion to make an amendment to Mr. McGaughy's lease to increase his lease by \$50 per month. Member Larson seconded and the motion carried unanimously by oral vote. It was stated the project could probably be started within the next month.

There was some brief discussion about getting some additional gravel put in by Mr. McGaughy's hangar to increase the turn radius in his parking area.

Reports: Director Heid expressed his thanks to the City Recorder for her help on the insurance claim that resulted from the storm damage on March 9th. Further, fuel sales were up, the fuel truck was back in service with new rails, the DC3 was at the airport through the 18th the cost to ride is \$100.00 and includes membership for one year, the fence on Airport Road is being repaired and for Finance Februarys number was \$56,885. Director Heid then went over the projected expenses for the remainder of the year. Member Henderson made a motion to accept reports as presented, Member Young seconded and the motion carried unanimously by oral vote.

Old Business:

Discussion of Airport Projects: Director Heid reported that Garver Rep. Benson Hadley had attended the City Council meeting, he thanked those Authority members who were able to attend and stated that projects were discussed at the Council meeting. For the Apron Rehab Project Director Heid stated that Daniel Deegan and Wright Paving were working together and hopefully the project will start within the month, weather permitting. Further, the lighting project is closed out and for the RSA and Runway Pavement project, currently design is still being worked on, it is expected that with the Council approval at their meeting of April 13th that the project will be in the final design phase during the summer. Director Heid stated that the T-Hangar project will go to the City Council in June for approval and once approved by Council will go to TAC for approval.

Discussion and Consideration of Future Aviation Day: Director Heid stated that with the storm he did not get to put as much time into planning as he had hoped but did speak to Mr. McGaughy about getting some warbirds at the airport (he is President of that Association), the DC3 was invited back and there were food vendors to be in attendance as well. Date is set for September 16th, no rain date.

New Business:

Discussion and Consideration of Airport Storm Damage: City Recorder Mai updated the authority stating that the adjustor for the City's insurance company had done an initial inspection, a structural engineer was called in to assess the damage further and a report had just been received but not reviewed yet. There was then some discussion about having Arion move their trailers, as they caused damage to a hangar during the storm because they are being parked on Airport property not Arion property. It was the consensus of the Authority to have Director Heid speak to them and see if they would be willing to move their trailers. Director Heid stated that there was no damage to the VOR during the storm, there was an antenna that was broken and the FAA was contacted about it.

Discussion and Consideration of TN Airport's Conference: Director Heid stated that it was an excellent conference and was very important as it was timed with the Southwest bill. Further Director Heid noted that the Bill had been rolled and was scheduled to be heard again next Tuesday. Director Heid thanked the Authority for allowing him to attend.

Discussion and Consideration of the FY2018 Budget Update: Director Heid went over a sheet he had passed out to the Authority that showed Capital items and asked the Authority to outline their top three of the seven (7) listed. The consensus of the Authority was to have the top three be the GPU, the Courtesy Car and renovation to the upstairs of the terminal. There was discussion if the Authority wanted to go forward with self-service if it could be funded through a grant. Consensus was to see if it could be a 90/10 grant and they could go from there once that was known.


Councilmember Feldhaus then brought up and discussed the option for a Jet Hangar in lieu of a smaller hangar and requested that be researched as an option.

With no further business to discuss Member Henderson made a motion to adjourn, Member Wharton seconded the motion and it carried unanimously by oral vote. Meeting adjourned at approx. 3:21pm.

Approved:


Chairman Eric Cazort

Attest:


City Recorder Anna Mai