

CITY OF SHELBYVILLE, TENNESSEE
BATTING CAGE WORKER (SEASONAL)

DEFINITION:

The employee in this position is seasonal. The employee in this position is under the direct supervision of the Athletic Coordinator and general supervision of the Director/Assistant Director.

The employee is responsible for maintaining and operating the batting cages during his/her shift. Duties include but are not limited to daily cleaning of work space, handling money, using daily checklists to record daily activities, customer service and supervising adjunct facilities (playground, skate park, pavilions, etc., if needed).

Instructions to the employee are generally specific; however, there are times the employee must exercise good judgment and be responsible for course of action.

EQUIPMENT / JOB LOCATION:

- The employee will operate a basic cash register and/or a calculator to perform basic mathematical skills related to cash handling.
- The employee will keep the area clean and trash placed in proper containers.
- Work is performed in a building that is outdoors. The employee may be exposed to extreme hot or cold weather conditions and humidity.
- The employee may be required to lift objects weighing up to 25 pounds.
- Intermittent sitting, standing, stooping and walking is required.

ESSENTIAL FUNCTIONS OF THE JOB:

1. Maintain and perform good basic cash handling procedures
2. Counts cash drawer at beginning and end of each shift.
3. Maintain batting cage facilities (cleaning, weed eating, leaf blowing, etc.) within the work space.
4. Ensure participant experience by enforcing batting cages program rules, regulations and procedures.
5. Maintain a constant check on facility operating functions, pitching machines, lighting, etc.
6. Other duties may be assigned

REQUIRED KNOWLEDGE AND ABILITIES:

1. Ability to perform basic mathematical skills
2. Ability to understand simple oral and written instructions
3. Ability to complete written checklists and reports
4. Ability to communicate with customers and co-workers in a positive manner

QUALIFICATIONS:

- Must be at least 16 years of age, 18 years and older preferred.
- Valid TN Driver License
- Must pass a physical, drug screen test, and background check.

APPLICANT/EMPLOYEE ACKNOWLEDGMENT:

The job description for the position of Batting Cage Worker (Seasonal/PT) for the City of Shelbyville Parks & Recreation Department describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description, and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes _____ No _____

Signature

Date