

CITY COUNCIL MEETING MINUTES

Mayor Wallace Cartwright called the regular City Council meeting of November 8, 2012, to order at 6:00 p.m. The invocation was given by Mike Cobb of Fairhaven Baptist Church and the Pledge of Allegiance was led by the Council. Roll was called and Councilmember Holland, Councilmember Pruitt, Councilmember Williams, Councilmember Landers, Councilmember Meek and Councilmember Rose were present. Also present were City Manager Jay Johnson, City Recorder Vickie Haskins, City Treasurer Jamey Owen, and City Attorney Ginger Shofner.

First item on the Agenda was a motion to adopt the Agenda. Mayor Cartwright asked if there were any items to be added or deleted. Councilmember Williams made a motion to adopt the agenda as presented, seconded by Councilmember Pruitt, and carried unanimously.

The next item on the agenda was approval of the minutes from the meetings held October 11, 2012. Councilmember Rose made a motion to adopt the minutes as presented, seconded by Councilmember Williams, and carried unanimously upon oral vote.

Mayor Cartwright closed the Council meeting at 6:05 p.m. and declared a Public Hearing for comments regarding the following Ordinance:

Ordinance to amend Shelbyville Municipal Code Title 1, Chapter 2, Personnel Policies and Procedures for the City of Shelbyville

There were no comments to be made on these items and Mayor Cartwright declared the Council meeting reopened.

Mayor Cartwright called for matters of old business.

Councilmember Holland made a motion to authorize the City Attorney to read only the caption to Ordinances and Councilmember Williams seconded. Motion was approved unanimously on oral vote.

The next item on the agenda was Ordinance on Second Reading to amend Title 1, Chapter 2, of the Shelbyville Municipal Code, Personnel Rules and Regulations, by deleting all language contained in said Chapter and referring to Resolution 20-12 adopting Personnel Policies and Procedures dated October 11, 2012, as the official personnel policy of the City of Shelbyville.

Mayor Cartwright called for matters of new business.

The first item was an Ordinance on First Reading to rezone 206 Anthony Lane, being Tax Map No. 089E, Control Map 089L, Group B, Parcel 18.00, consisting of approximately 2250 sq. ft. from R-4 (High Density Residential) to C-2 (Highway Service District), as recommended by the Shelbyville Planning Commission and setting public hearing date for December 13, 2012. Following the reading of the caption of the Ordinance, Motion to approve the Ordinance on First Reading was made by Councilmember Williams, seconded by Councilmember Pruitt, and carried unanimously upon roll call vote.

The next item was an Ordinance on First Reading to amend Title 1, Chapter 14, of the Shelbyville Municipal Code by substituting therefor the Resolution adopted November 8, 2012, as the official Purchasing Policies and Procedures of the City of Shelbyville, and setting a public hearing date for December 13, 2012. Following the reading of the caption of the Ordinance, Motion to approve was made by Councilmember Landers, seconded by Councilmember Holland, and carried unanimously upon roll call vote.

All Resolutions were read into the record by City Attorney Shofner prior to any action being taken.

The next item of new business was a Resolution to establish Purchasing Policies and Procedures for the City of Shelbyville, Tennessee, by adopting Purchasing Policies and Procedures dated November 8, 2012, and effective January 25, 2013. Councilmember Meek moved to approve the Resolution, which was seconded by Councilmember Holland. There being no discussion, roll was called and the Resolution was unanimously approved.

The Council then considered a Resolution authorizing annual update service by University of Tennessee Municipal Technical Advisory Service of the Shelbyville Municipal Code, and approving the expenditure of \$1,500.00 for same. City Attorney Shofner then read the Resolution. Councilmember Rose made a motion to approve the Resolution, which was seconded by Councilmember Williams. There being no discussion, roll was called and the Resolution was unanimously approved.

Councilmember Meek made a motion to approve the Accounts Payables for October 2012. Councilmember Holland seconded. On roll call vote, motion was unanimously approved.

The Treasurer's Report for September 2012 and the Various Department Reports for October 2012, were entered into the minutes as submitted.

Motion was made by Councilmember Williams to authorize the Mayor to enter into a Professional Services Agreement with Neel-Shaffer for updates and revisions to the City's Stormwater Management Manual to bring same into compliance with required MS4 Permit, and approval of the expenditure from the stormwater budget for FY 2013 of \$25,000, and with any balance therefore to be budgeted for FY2014. Motion was seconded by Councilmember Pruitt, and carried unanimously upon roll call vote.

The next item was motion authorizing purchase of LGC Nextgen-General Ledger Software and server for finance department, including approval of the sum of \$12,866.60 for the cost of same. Councilmember Landers moved to approve the motion, seconded by Councilmember Holland and carried unanimously upon roll call vote.

The Council then considered a motion to declare the intersection of Whitthorne Street and Celebration Drive as a permanent 4-way stop and authorizing Public Works Director Mark Clanton to install appropriate signage for same. Councilmember Pruitt made the motion, seconded by Councilmember Williams. The motion carried unanimously upon roll call vote.

Councilmember Holland made a motion to acknowledge receipt of the following reports:

- a. First Quarter FY 2013 Budget Status and Financial Report
- b. GASB 45 OPEB Report
- c. Bedford County Majors Baseball financial review

The motion was seconded by Councilmember Williams and carried unanimously upon oral vote.

Three bids were received for valves for indoor swimming pool. Councilmember Rose made a motion was made to accept low bid from AC Valve and Control of Knoxville, TN, for \$4,281, as recommended by the Bid Committee. The Motion was seconded by Councilmember Williams, and carried unanimously upon roll call vote.

Two proposals were received for storage building for Shelbyville Police Department. Councilmember Meek made a motion to accept low bid from Hooper Fence Company of Murfreesboro, TN, at \$19,300, total, as recommended by the Bid Committee. The Motion was seconded by Councilmember Williams and carried unanimously upon roll call vote. An additional motion was made to amend the approved proposal by removing concrete floor, resulting in a deduction of \$4,300, for revised price of \$15,000, as recommended by the Bid

Committee. Motion to amend was made by Councilmember Pruitt, seconded by Councilmember Holland, and carried unanimously upon roll call vote.

One proposal was received for the storage shed at Shelbyville Public works. Councilmember Williams made a motion to accept proposal from Discount Metal Roofing and Siding of Shelbyville, TN for \$11,043.05, as recommended by the Bid Committee. Motion was seconded by Councilmember Pruitt, and carried unanimously upon roll call vote.

The next item was Mayor appointment for a 3 year term to the Shelbyville Planning Commission. The Mayor re-appointed Allen Pitner and Warren Landers to an additional three year term. Mayor Cartwright appointed J. R. (Jim) Warren to a three year term to replace Chairman Morton Renegar, who is stepping down. The Mayor and Council expressed their appreciation to Chairman Renegar for the dedicated service he has rendered to the City.

Announcements were made as follows:

Veterans' Day Parade will be held November 10, 2012, at 6 p.m.

There being no other business to come before the Council, the meeting was adjourned at 6:20 p.m.

APPROVED:

MAYOR WALLACE CARTWRIGHT

ATTEST

VICKIE HASKINS, CITY RECORDER

APPROVED AS TO FORM:

CITY ATTORNEY GINGER B. SHOFNER