



CITY OF SHELBYVILLE GUIDELINES FOR CITIZEN COMMENTS AT A STUDY SESSION

“A Study Session is an informal meeting during which the City Council discusses the issues and options related to matters of City business”

The Mayor and City Council are interested in your comments regarding matters of City business being considered, as well as other matters about which you would like the Council to be aware that involve City government.

The Study Sessions are held monthly, nine (9) days prior to the regular City Council Meeting. Study Sessions are held on a Tuesday, at 6 p.m. at the City Hall Annex Courtroom.

Regular City Council Meetings are held the second Thursday of each month.

If you wish to make comments, please sign up to speak on the provided sheet. When it is time for you to speak, walk to the front of the room, give your name and address for the record, then state your views. Speak loudly and clearly so that your remarks will be audible on the recorder.

This is **NOT** a discussion period; however, the Council or City Staff will follow up individually to provide more information if requested. In order to allow time for everyone to speak, individuals are asked to limit their comments to three minutes and groups to five minutes.

Citizens are asked to address issues and not individual council members or staff. Persons who make personal, impertinent, or slanderous remarks, or who become boisterous, threatening or personally abusive while addressing the Council may be asked to leave the meeting.

Public Hearings are held for the purpose of receiving citizens' comments on a specific topic or issue. Citizens Comments on other issues or topics may be presented to the City Council under Citizens' Comments. If you feel strongly about a public issue or a local concern, the Council urges you to share your information and thoughts with them at this time.

Thank you for your participation and your interest in our community.