

City Council Meeting Minutes

The Shelbyville City Council met in Regular Study Session on Tuesday, May 30, 2017 at the City Hall Annex Courtroom, 109 Lane Pkwy. Mayor Cartwright called the meeting to order at 6:00pm. The following were present: Councilmember Landers, Councilmember Meek, Councilmember Christie, Councilmember Pruitt, Councilmember Feldhaus, Interim City Manager Saddler, City Attorney Shofner, City Recorder Mai and City Treasurer Owen. Councilmember Clanton was absent.

Review & Discussion:

Review & Discussion of Report on Debt Retirement for \$360,000 Solid Waste Equipment Capital Outlay Note, series 2014. Treasurer Owen stated that the actual payoff would be in the amount of \$202,000 and the interest amount is \$1,703.98

Review & Discussion of Amendment No.1 with Garver for T-Hangar Development Project, Amended Amount \$1,050.00. Director Heid stated that the engineering portion of this project (Garver) had been approved by TAC verbally and that this will finalize the T-Hangar plans and they can be set aside until such time the project can be picked back up. There is no new money required for this.

Review & Discussion of Amendment to RSA Design Grant in the amount of \$69,000 for Runway Surface Study, TAD Project No: 02555013316, TAD Contract No: AERO1619001. Director Heid stated that this is the preliminary design study for the runway, it is a \$69,000 amendment to the RSA Grant with the City's portion at 5% for a total of \$3,450

Review & Discussion of Amendment to Apron Pavement Rehabilitation Grant in the amount of \$0.00 for Terminal Parking Lot Area, TAD Project No: 02555012904 Amendment #3, TAD Contract No: AERO1424303. Director Heid stated that existing funds were able to be used for this, so this contract requires no money and just amends the scope of the project.

Ordinances on Second & Final Reading; Public Hearing

An Ordinance of the City of Shelbyville, Tennessee, Adopting the Annual Operating and Capital Improvements Budget, All Funds, for the Fiscal Year 2017-2018 and Providing for an Effective Date: Establishing A Public Hearing for June 8, 2017. There was no discussion.

An Ordinance of the City of Shelbyville, Tennessee Establishing the Municipal Property Tax Levy for the Fiscal Year 2017-2018 and Providing for an Effective Date: Establishing a Public Hearing Date of June 8, 2017. There was no discussion on this item.

An Ordinance of the Shelbyville City Council to Approve the Fieldstone Planned Unit Development Regulating Pattern Book as Recommended by the Shelbyville Municipal Planning Commission and to Repeal any Ordinance or Part of an Ordinance in Conflict Herewith. Attorney Shofner stated that the Restrictive Covenants are correct.

Ordinances on First Reading

An Ordinance of the Shelbyville City Council to Amend Article 6, Section 6.4., and Appendix 1: Table of Uses of the Municipal Zoning Ordinance Regarding Residential Dwelling Units in Commercial Structures, and the Repeal of any Ordinance or Part of An Ordinance in Conflict Herewith. Interim City Manager Saddler stated that the Planning Commission had approved the suggested changes at their meeting of May 25th. Recorder Mai stated that all changes new and ones made previously are in bold on the Ordinance.

Resolutions:

A Resolution to Authorize Appropriations for Non-Profit Organizations. Treasurer Owen passed out a sheet to show what would be given to non-profits (proposed budget) and that the amounts reflect the continued yearly decrease of 20%

with the exception of agencies that receive state funding. Further all agencies receiving allocations this year did submit the proper paperwork and no new agencies have been added.

An Initial Resolution Authorizing the Issuance of a Not to Exceed One Million Five Hundred Thirty-Five Thousand Dollars (\$1,535,000) General Obligation Bonds of the City of Shelbyville, Tennessee, for the Acquisition of Flat Creek Water Co-op, Inc. See discussion under the next Resolution.

A Resolution Authorizing the Issuance of Not to Exceed Three Million Seven Hundred Fifty Thousand Dollars (\$3,750,000) in Aggregate Principal Amount of General Obligation Refunding and Improvement Bonds of the City of Shelbyville, Tennessee; Making Provision for the Issuance, Sale and Payment of Said Bonds; Establishing the Terms Thereof and the Disposition of Proceeds Therefrom; and Providing for the Levy of Taxes for the Payment of Principal of, Premium, if any, and Interest on the Bonds, for Refinancing 2007 Water and Sewer Extension Project and Acquisition of Flat Creek Water Co-op, Inc. David Crowell of SPWS addressed the Council and explained that the Resolutions were part of SPWS taking over the Flat Creek Water Co-Op and assuming their debt. Rick Dulaney of Raymond James & Assoc. out of Nashville, TN introduced himself and addressed the Council to explain the two Resolutions presented. Mr. Dulaney explained that there are two pieces to the transaction. The first is the refinancing of the 2007 Bonds of the Sewer System only, that there will be no extension of debt just a lowering of the interest rate. The second item is the acquisition of the Flat Creek Water Co-Op with four rural development loans outstanding and that those loans are to be retired

Business Items

Agreement to amend Lease & Operating Agreement Between Mack Air and Airport. Director Heid explained that this is a lease amendment for Charles McCaughey for the Tillett Hangar. The lights in the hangar were very dark so the Airport replaced the lights in exchange for a \$50 per month increase on his rent.

Abandoned Aircraft Agreement-pending Shelbyville Airport Authority approval, June 1, 2017. Director Heid explained that there is an abandoned aircraft at the Airport. The owners owe the Airport money and the Airport owes the owner money due to an incident when the airplane was inadvertently damaged by an employee of the Airport. This agreement establishes that once the plane is moved, repaired and sold that the City will be given \$1,000.

Declaring Certain Items as Surplus to City Needs:

Fire Department Car-1998 Ford Crown Victoria

Fire Department-Bio-System Posi-Check Machine (Calibrated Masks & Air Packs)

Police Cars-3 2007 Chevrolet Impalas

Recreation Center-Fiberglass pool steps and hand rail

Interim City Manager Saddler passed out some paperwork with details on these items and stated that these items will be sold through govdeals.com.

Purchasing/Bid Awards:

Dispatch Furniture. Interim City Manager Saddler stated that bids were opened on May 30, 2017 at 11:00am and that the Bid Committee recommends the low bid from Watson Furniture Group in the amount of \$26,045 which also includes heater/fan systems built into each station.

Fire Department Uniforms-Opt to Renew. Interim City Manager Saddler stated that this is the second of two annual options to renew with CMS Uniforms with no change to cost or service.

Athletics Photography Service-Opt to Renew. Interim City Manager Saddler stated that this is the first of two annual options to renew with no change to cost or product. Further that this is the photography that is offered to youth sports teams at the Rec. Center and that \$3 from each photography package sold is donated to that specific league.

Towing Service-Contract Extension. Interim City Manager Saddler stated that the City currently has a contract with Ray's Paint & Body and that she has requested an extension to August first to have time to let the bid, that the original RFP only had one opt to renew which was done last year.

Appointments

IDB-6-year term-Council
Airport Authority-5-year term- Mayor/Council
Library-3 year terms-Mayor/Council
BOCA-3 year terms-Council

Mayor Cartwright and City Recorder Mai briefly spoke about the appointments.

Councilmember Feldhaus inquired if a formal letter should be sent to the E-911 Board. Attorney Shofner stated that it would be appropriate for either her or Interim City Manager Saddler to send a thank you letter to them. Councilmember Christie stated that he had spoken with some MTAS representatives about the situation with E-911 and expressed his opinion on the matter.

Councilmember Meek stated that the dedication at H.V. Griffin park for Coach Massengale went great and he thanked Director Alsop and his team for all that they did.

With nothing further to discuss Mayor Cartwright adjourned the meeting at approx. 6:32pm.

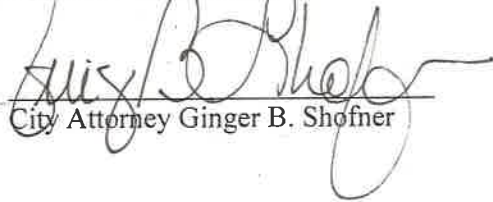
Approved:


Mayor Wallace Cartwright

Attest:


City Recorder Anna Mai

Approved as to Form:


City Attorney Ginger B. Shofner

City Council Meeting Minutes

The Shelbyville City Council met in special budget study session on Thursday, June 1, 2017. Mayor Cartwright called the meeting to order at 6:00pm and the following were present: Councilmember Meek, Councilmember Clanton, Councilmember Christie, Councilmember Pruitt, Councilmember Feldhaus and Councilmember Landers. Also present were Interim City Manager Saddler, City Recorder Mai, City Treasurer Owen and City Attorney Shofner.

The following budgetary items were discussed:

1. Overview of Proposed FY 2017-2018 Annual Budget
 - A. Revenues
 - B. Expenditures

2. Review & Discussion of Departmental Budgets
 - A. General Government
 - B. Administration
 - C. Debt
 - D. Debt Reserve
 - E. Budget Reserve
 - F. Miscellaneous
 - G. Pass Thru Fund
 - H. Industrial Park
 - I. Hotel Motel
 - J. Public Works
 - K. Cemetery
 - L. Solid Waste
 - M. Stormwater
 - N. Stormwater Fund
 - O. State Road Projects
 - P. State Street Aid

Treasurer Owen stated that there is a proposed 3% increase on payroll for FY18, that the increase for health insurance is .37% and that the property tax rate will remain the same at 1.77. Public Works Director Pierce made a request for a new garbage truck. Council consensus was to include this new right hand drive garbage truck in the proposed budget.

Councilmember Feldhaus passed out a chart showing COLA distributions based on inflation and discussed the possibility of a 1% increase versus a 3% increase. Consensus was to still have a 3% increase.

Mayor Cartwright adjourned the meeting at approx. 7:53pm.

Approved:

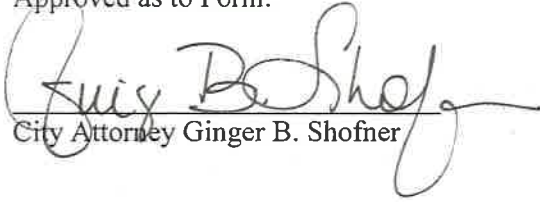

Mayor Wallace Cartwright

Attest:



City Recorder Anna Mai

Approved as to Form:



City Attorney Ginger B. Shofner

City Council Meeting Minutes

The Shelbyville City Council met in special budget study session on Tuesday, June 6, 2017. Mayor Cartwright called the meeting to order at 6:00pm and the following were present: Councilmember Meek, Councilmember Christie, Councilmember Pruitt, Councilmember Feldhaus and Councilmember Landers. Councilmember Clanton and City Attorney Shofner were absent. Also present were Interim City Manager Saddler, City Recorder Mai and City Treasurer Owen.

The following budgetary items were discussed:

1. Review & Discussion of Departmental Budgets
 - A. Police
 - B. Animal Control
 - C. Police Equipment
 - D. Drug Fund
 - E. Parks
 - F. Recreation Center
 - G. Athletics
 - H. Greenway
 - I. Fire
 - J. Airport
 - K. Codes
 - L. Planning

There was some discussion about additional employee reclassifications at the Police Department and City Hall.

Mayor Cartwright adjourned the meeting at approx. 7:32pm.

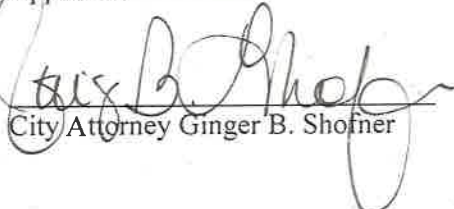
Approved:


Mayor Wallace Cartwright

Attest:


City Recorder Anna Mai

Approved as to Form:


City Attorney Ginger B. Shofner

City Council Meeting Minutes

Regular Meeting: June 8, 2017

Place: City Hall Annex, Shelbyville Police Department Court Room, 109 Lane Pkwy

Call to Order: 6:00pm Mayor Cartwright

Invocation: Building & Codes Director Monty Kapavik

Pledge of Allegiance: Led by City Council

Roll Call: Roll was called and the following Councilmembers were present: Councilmember Christie, Councilmember Clanton, Councilmember Feldhaus, Councilmember Landers, Councilmember Meek and Councilmember Pruitt. Also present were Interim City Manager Saddler, City Attorney Shofner and City Recorder Mai.

Adopt the Agenda: Mayor Cartwright asked if there was anything to add or remove from the agenda. Interim Manager Saddler respectfully requested that Jeff Broughton be added to the agenda prior to the Public Hearings to discuss the City Manager Profile for the proposed hiring of a new City Manager. Councilmember Meek made a motion to adopt the agenda as amended, Councilmember Landers seconded and the motion carried unanimously by oral vote. Councilmember Christie then made a motion to adopt the agenda as printed, Councilmember Pruitt seconded and the motion carried unanimously by oral vote.

Consideration of a motion to approve minutes: Regular Study Session of May 2, 2017, Regular City Council Meeting of May 11, 2017, Joint Study Session with E-911 Board of May 22, 2017, Special City Council Meeting of May 23, 2017. Mayor Cartwright asked if there were any changes to be made to the minutes presented and hearing none Mayor Cartwright stated that these minutes would all be approved as received.

Jeff Broughton of MTAS: Mr. Broughton addressed the Council and stated that the previous Friday a profile had been drafted and sent to the Interim City Manager for distribution. Mr. Broughton stated that there were a couple of things that the Council would need to do. First the profile would need to be discussed and any changes that were desired would need to be made, then there were three policy matters that would need to be discussed. The body of the document was discussed and no major changes outside the policy matters were requested. Mr. Broughton made note of one change to the profile involving the proposed park addition at H.V. Griffin Park. Mr. Broughton then moved onto the three policy questions. First was the question of residency, consensus of the Council was that residency should be required (to reside inside Shelbyville City limits) but that specifications on that requirement could be built into the agreement that would be drafted once someone was chosen for the position. Secondly was the matter of compensation, there was a lot of discussion on this topic by the Council and ultimately the consensus was to have a range of \$80,000-\$100,000. The last issue of policy was the process for the resume review and screening, there was brief discussion of the two options either to have the resumes turned in to City Hall and then forwarded on to Mr. Broughton or just sent directly to Mr. Broughton. Consensus was to have the resumes go directly to Mr. Broughton at MTAS and once the deadline passed he would present all the resumes received to the Council, highlighting the top few that he thought would need to be considered. Lastly, Mr. Broughton went over a review schedule with the Council requesting a brief meeting prior to the July 13th City Council Meeting and a Special Meeting on Saturday, July 29th (work session) to interview candidates that were selected. With all options discussed and settled Mr. Broughton thanked the Council.

Mayor Cartwright closed the regular meeting at 6:45pm and opened the Public Hearing.

Public Hearings:

An Ordinance (As Amended) of the City of Shelbyville, Tennessee, Adopting the Annual Operating and Capital Improvements Budget, All Funds, for the Fiscal Year 2017-2018 and Providing for an Effective Date: Establishing A Public Hearing for June 8, 2017

An Ordinance of the City of Shelbyville, Tennessee Establishing the Municipal Property Tax Levy for the Fiscal Year 2017-2018 and Providing for an Effective Date: Establishing a Public Hearing Date of June 8, 2017

An Ordinance of the Shelbyville City Council to Approve the Fieldstone Planned Unit Development Regulating Pattern Book as Recommended by the Shelbyville Municipal Planning Commission and to Repeal any Ordinance or Part of an Ordinance in Conflict Herewith

There were no comments from the public on any of the Ordinances on Public Hearing.

Mayor Cartwright closed the Public Hearing at 6:46pm and reopened the regular business meeting.

Councilmember Landers made a motion to allow the City Attorney to read the caption only on Ordinances. Councilmember Pruitt seconded and the motion carried unanimously by oral vote.

Ordinances-Second & Final Reading:

An Ordinance (As Amended) of the City of Shelbyville, Tennessee, Adopting the Annual Operating and Capital Improvements Budget, All Funds, for the Fiscal Year 2017-2018 and Providing for an Effective Date: Establishing A Public Hearing for June 8, 2017. Councilmember Landers made a motion to approve the Ordinance and Councilmember Pruitt seconded. Councilmember Feldhaus stated that he was voting no because of the 3% employee raise and further stated his opinions on that. The motion carried by roll call vote five yes and one no.

An Ordinance of the City of Shelbyville, Tennessee Establishing the Municipal Property Tax Levy for the Fiscal Year 2017-2018 and Providing for an Effective Date: Establishing a Public Hearing Date of June 8, 2017.

Councilmember Meek made a motion to approve the Ordinance. Councilmember Feldhaus seconded and the motion carried unanimously by roll call vote.

An Ordinance of the Shelbyville City Council to Approve the Fieldstone Planned Unit Development Regulating Pattern Book as Recommended by the Shelbyville Municipal Planning Commission and to Repeal any Ordinance or Part of an Ordinance in Conflict Herewith. Councilmember Clanton made a motion to approve the Ordinance. Councilmember Christie seconded and the motion carried unanimously by roll call vote.

Ordinances-First Reading:

An Ordinance of the Shelbyville City Council to Amend Article 6, Section 6.4., and Appendix 1: Table of Uses of the Municipal Zoning Ordinance Regarding Residential Dwelling Units in Commercial Structures, and the Repeal of any Ordinance or Part of An Ordinance in Conflict Herewith. Councilmember Landers made a motion to approve the Ordinance. Councilmember Pruitt seconded and the motion carried unanimously by roll call vote.

Resolutions:

A Resolution to Authorize Appropriations for Non-Profit Organizations. Councilmember Landers made a motion to approve the Resolution and Councilmember Pruitt seconded. Motion carried by roll call vote, four yes and three no with Mayor Cartwright breaking the tie.

City Attorney Shofner stated that the following two Resolutions have to do with the Shelbyville Power System and the Flat Creek Power System, that the second Resolution is very long and asked if the Council would prefer her to read the captions only. Councilmember Feldhaus made a motion for the City Attorney to read the caption only on the next two Resolutions. Councilmember Christie seconded and the motion carried unanimously by oral vote.

An Initial Resolution Authorizing the Issuance of a Not to Exceed One Million Five Hundred Thirty-Five Thousand Dollars (\$1,535,000) General Obligation Bonds of the City of Shelbyville, Tennessee, for the Acquisition of Flat Creek Water Co-op, Inc. Councilmember Landers made a motion to approve the Resolution and Councilmember Meek seconded. Councilmember Feldhaus made the following statement for this Resolution as well as the next one "Due to my Security Exchange Commission.(SEC) series 7 licensing, which is affiliated with Raymond James Financial Services, Inc, and the rules associated with the Municipal Securities Rulemaking Board (MSRB); I am unable to participate in the discussion or the voting on this bond issue for the City of Shelbyville as a potential conflict of interest." Motion carried by roll call vote, five yes one abstain.

A Resolution Authorizing the Issuance of Not to Exceed Three Million Seven Hundred Fifty Thousand Dollars (\$3,750,000) in Aggregate Principal Amount of General Obligation Refunding and Improvement Bonds of the City of Shelbyville, Tennessee; Making Provision for the Issuance, Sale and Payment of Said Bonds; Establishing the Terms Thereof and the Disposition of Proceeds Therefrom; and Providing for the Levy of Taxes for the Payment of Principal of, Premium, if any, and Interest on the Bonds, for Refinancing 2007 Water and Sewer Extension Project and Acquisition of Flat Creek Water Co-op, Inc. Councilmember Clanton made a motion to approve the Resolution and Councilmember Meek seconded. The motion carried by roll call vote, five yes, one abstain.

Business Items:

Accounts Payable (May 2017): Councilmember Meek made a motion to approve, Councilmember Landers seconded and the motion carried unanimously by roll call vote.

Treasurers Report (April 2017) and Various Department Reports (May 2017). Mayor Cartwright stated that these reports would be received as submitted.

Consideration of a motion to accept report on debt retirement for \$360,000, Solid Waste Equipment Capital Outlay Note, Series 2014. Councilmember Clanton made a motion to approve, Councilmember Landers seconded and the motion carried unanimously by roll call vote.

Consideration of a motion for the Mayor to sign Amendment No. 1 with Garver for T-Hangar Development Project, amended amount of \$1,050. Councilmember Feldhaus made a motion to approve, Councilmember Landers seconded and the motion carried unanimously by roll call vote.

Consideration of a motion for the Mayor to sign Contract Amendment to RSA Design Grant in the amount of \$69,000 for Runway Surface Study, TAD Project No: 02555013316, TAD Contract No: AERO1619001. Councilmember Pruitt made a motion to approve, Councilmember Clanton seconded and the motion carried unanimously by roll call vote.

Consideration of a motion for the Mayor to sign Contract Amendment to Apron Pavement Rehabilitation Grant in the amount of \$0.00 for Terminal Parking Lot Area, TAD Project No: 02555012904 Amendment #3, TAD Contract No: AERO1424303. Councilmember Meek made a motion to approve, Councilmember Christie seconded and the motion carried unanimously by roll call vote.

Consideration of a motion to approve Agreement to amend Lease & Operating Agreement Between Mack Air and Airport. Councilmember Feldhaus made a motion to approve, Councilmember Pruitt seconded and the motion carried unanimously by roll call vote.

Consideration of a motion to approve Abandoned Aircraft Agreement as recommended by the Shelbyville Airport Authority. Councilmember Meek made a motion to approve, Councilmember Clanton seconded and the motion carried unanimously by roll call vote.

Declaring Certain Items as Surplus to City Needs

1. Fire Department Car-1998 Ford Crown Victoria
2. Fire Department-Bio-System Posi-Check Machine (Calibrated Masks & Air Packs)
3. Police Cars-3 2007 Chevrolet Impalas
4. Recreation Center-Fiberglass pool steps and hand rail

Councilmember Feldhaus made a motion to approve, Councilmember Landers seconded and the motion carried unanimously by roll call vote.

Purchasing/Bid Awards:

Consideration of a motion to purchase Dispatch Furniture from Watson Furniture Group Poulsbo, WA in the amount of \$26,045, low bid as recommended by the Bid Committee. Councilmember Landers made a motion to approve, Councilmember Feldhaus seconded and the motion carried unanimously by roll call vote.

Consideration of a motion to renew uniform contract with CMS Uniforms (2nd of two annual renewals) for Fire Department Uniforms with no change to cost or service. Councilmember Pruitt made a motion to approve. Councilmember Clanton seconded and the motion carried unanimously by roll call vote.

Consideration of a motion to renew photography contract with Kerry Kimmel Photography (1st of two annual renewals) for Athletics Photography Service with no change to pricing or terms of agreement. Councilmember Meek made a motion to approve. Councilmember Clanton seconded and the motion carried unanimously by roll call vote.

Consideration of a motion to extend contract for Towing Service with Ray's Paint and Body to August 1, 2017. Councilmember Pruitt made a motion to approve. Councilmember Meek seconded and the motion carried unanimously by roll call vote.

Appointments:

Industrial Development Board (1)-6-year term-Council. Mayor Cartwright stated that Daryl O'Neal had been serving out the remainder of Jack Coop's term and was willing to be reappointed. Council voted unanimously by roll call to reappoint Daryl O'Neal to the Industrial Development Board.

Board Of Construction Appeals (2)-3 year terms-Council. Mayor Cartwright stated that two members were up for reappointment, Allen Pitner and Justin Spence and both stated that they were willing to be reappointed to the Board. Both Allen Pitner and Justin Spence were reappointed to the Board of Construction Appeals by unanimous by roll call vote.

Airport Authority (1)-5-year term- Mayor/Council. Mayor Cartwright stated that Jim Henderson did not wish to be reappointed to the Airport Authority when his term was up. Mayor Cartwright stated that he would like to appoint Wayne Hitchcock to take his place. Council vote was unanimous to appoint Mr. Hitchcock. Councilmember Meek did make the statement that he felt as though this was a conflict of interest as Mr. Hitchcock sells insurance to some of the tenants and he wishes for this to be looked at in the future.

Library Board (3)-3 year terms-Mayor/Council. Mayor Cartwright stated that Monty Thomas' term was up and he would like to appoint Charles Brandon to take his place. Also, that Rheaetta Wilson and Brent Canady were willing to be reappointed. Mr. Brandon was appointed and Ms. Wilson and Mr. Canady were reappointed to the Library board by unanimous roll call vote.

Mayor Cartwright took a moment to announce that Building and Codes Director Monty Kapavik was certified as Master Code Enforcement Professional, and that there are only nine currently in the US with this certification. It was announced that Duck River cleanup was June 24th and the Study Session for July was scheduled for Wednesday the 5th. With nothing further to discuss Mayor Cartwright adjourned the meeting at approx. 7:11pm.

Approved:


Mayor Wallace Cartwright

Attest:



City Recorder Anna Mai

Approved as to Form:



City Attorney Ginger B. Shofner