

### Study Session Meeting Minutes

Mayor Cartwright called the Budget Review Study Session of Thursday, May 21, 2015 to order at 6:00 p.m. Councilmembers present were: Councilmember Landers, Councilmember Christie, Councilmember Rose, and Councilmember Meek. Councilmember Feldhaus and Councilmember Pruitt were absent.

The only item on the Study Session was review of proposed FY 15-16 Budget. Discussion ensued on the following budget items:

- A. General Fund Revenues Summary
- B. General Fund Expenditures Summary
- C. Review of Individual Budgets for the following:
  - Administration
  - General Government
  - Planning & Community Development
  - Building & Codes
  - Miscellaneous Expenditures
  - Debt Service
  - Capital Fund
  - Industrial Development Fund
  - Insurance Settlement Fund
  - Budget Reserve Fund
  - City TV Fund
  - Greenway Fund
  - SPS Grant Fund

The meeting adjourned at approximately 8:00 p.m.

APPROVED:



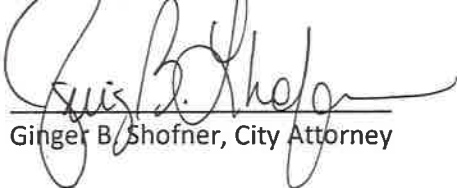
Wallace Cartwright, Mayor

ATTEST:



Shanna Boyette, City Recorder

APPROVED AS TO FORM:



Ginger B. Shofner, City Attorney

## City Council Meeting Minutes

The Shelbyville City Council met in Regular Session on May 14, 2015 at 6:00 p.m. at City Hall Annex. Roll was called and the following members were present: Councilmember Meek, Councilmember Christie, Councilmember Feldhaus, Councilmember Landers, and Councilmember Pruitt. Councilmember Rose was absent. Also present were City Manager Jay Johnson, City Attorney Ginger B. Shofner, and City Recorder Shanna Boyette. Invocation was given by Police Chaplin Brother Johnathan Sims. The Pledge of Allegiance was led by the Mayor & Council.

\*\*\*\*\*

Mayor Cartwright called for any additions or deletions to the Agenda. Hearing none, Councilmember Landers made a motion to approve the Agenda, seconded by Councilmember Meek, and carried unanimously upon oral vote.

\*\*\*\*\*

Mayor Cartwright called for any corrections or revisions to the minutes submitted for consideration for the Regular and Executive Sessions of April 9, 2015. Hearing none, Councilmember Feldhaus made a motion to approve both sets of minutes. The motion was seconded by Councilmember Landers and carried unanimously upon oral vote.

\*\*\*\*\*

Mayor Cartwright presented a Proclamation to Stephanie Crosslin, Chairman of the Historical Zoning Commission in honor of Historic Preservation Month. City Attorney Shofner read the Proclamation. Ms. Crosslin thanked the Mayor and Council for the Proclamation.

Mayor Cartwright closed the business meeting at 6:07 for a Public Hearing on the following:

An Ordinance amending Ordinance Number 2013-927 (Title 8, Chapter 11) City of Shelbyville (Storm Water), MS4 Permit Regulations and providing for an effective date

An Ordinance amending Ordinance 2015-954 (Alarms) to defer effective date providing for a revised effective date

An Ordinance of the City of Shelbyville City Code Title 4, Chapter 13 (International Residential Code, 2006 Edition) providing for an effective date.

An Ordinance to amend the Budget Ordinance of the City of Shelbyville, Tennessee for the fiscal year 2014-2015, the period ending June 30, 2015

WITHDRAWN- An Ordinance of the City of Shelbyville City Council to amend the Zoning Map of the City of Shelbyville by rezoning 626 Deery Street more particularly defined as Tax Map 0780 Group J Parcel 22.00 from R-3 to C-2 and to repeal any Ordinance or part of an Ordinance in conflict herewith

There was no discussion of any of the Ordinances and the Mayor re-opened the meeting at 6:09.

\*\*\*\*\*

Old Business was then in Order.

Councilmember Landers made a motion to allow City Attorney to read caption only on Ordinances. The motion was seconded by Councilmember Pruitt, and carried unanimously upon oral vote.

Ordinances on Third & Final Reading were then before the Council for consideration.

An Ordinance of the City of Shelbyville City Council to amend the Zoning Map of the City of Shelbyville by rezoning nine (9) parcels on Madison Street between Deery Street and Alton Ave. to C-2 (Highway Service District), more particularly identified as Tax Map 0780, Group J, Parcel 09.00 from R-3 to C-2; Tax Map 0780 Group J, Parcel 010.00 from R-3 to C-2; Tax Map 0780 Group J, Parcel 011.00 from R-3 to C-2; Tax Map 0780 Group J, Parcel 016.00 from R-3 to C-2; Tax Map 0780 Group J, Parcel 017.00 from R-

3 to C-2; Tax Map 0780 Group J, Parcel 018.00 from R-4 to C-2; Tax Map 0780 Group J, Parcel 019.00 from R-3 to C-2; Tax Map 0780 Group J, Parcel 020.00 from R-3 to C-2; and Tax Map 0780 Group J, Parcel 021.00 from R-3 to C-2; and repealing any Ordinance or portion of an Ordinance in conflict herewith was the only Ordinance for consideration. City Manager Johnson stated that the applicant has requested this be withdrawn. Based on the applicant's request, Councilmember Landers made a motion to postpone indefinitely, seconded by Councilmember Pruitt, and carried unanimously upon roll call vote. Councilmember Feldhaus provided comments of clarification that the title was the issue/reason for the withdrawal request and that the City and Council supported the project and voted unanimously in favor of it.

Ordinances on 2<sup>nd</sup> Reading were then in order.

Councilmember Landers made a motion to approve an Ordinance amending Ordinance Number 2013-927 (Title 8, Chapter 11) City of Shelbyville (Storm Water), MS4 Permit Regulations and providing for an effective date. Councilmember Meek seconded the motion and carried unanimously upon roll call vote.

Councilmember Feldhaus made a motion to approve an Ordinance amending Ordinance 2015-954 (Alarms) to defer effective date; providing for a revised effective date. The revised effective date will be October 1, 2015. Councilmember Meek seconded the motion and carried unanimously upon roll call vote.

An Ordinance of the City of Shelbyville City Code Title 4, Chapter 13 (International Residential Code, 2006 Edition) providing for an effective date was the next item on the Agenda. There was a request by city staff to request a motion to amend to reflect the current 2009 edition already effective. This would be a text amendment only. Councilmember Pruitt made a motion to amend the Ordinance as requested, seconded by Councilmember Landers, and carried unanimously upon roll call vote. Councilmember Pruitt then made a motion to approve the Ordinance as amended, seconded by Councilmember Landers, and carried unanimously upon roll call vote.

Councilmember Feldhaus made a motion to approve an Ordinance to amend the Budget Ordinance of the City of Shelbyville, Tennessee for the fiscal year 2014-2015, the period ending June 30, 2015. Councilmember Pruitt seconded the motion and was approved unanimously upon roll call vote.

Councilmember Feldhaus made a motion to postpone indefinitely an Ordinance that was withdrawn at the applicants request for the City of Shelbyville City Council to amend the Zoning Map of the City of Shelbyville by rezoning 626 Deery Street more particularly defined as Tax Map 0780 Group J Parcel 22.00 from R-3 to C-2 and to repeal any Ordinance or part of an Ordinance in conflict herewith. Councilmember Pruitt seconded the motion and was approved unanimously upon roll call vote.

\*\*\*\*\*

Items of New Business were then in order.

Ordinances on 1<sup>st</sup> Reading were then before the City Council.

Councilmember Meek made a motion to approve an Ordinance amending the City Code, Title 8, Chapter 7, Section 707 (Burn Pit Fees); establishing a Public Hearing Date of June 11, 2015. Councilmember Landers seconded the motion and carried unanimously upon roll call vote.

Councilmember Christie made a motion to approve an Ordinance to amend the City Code of Ordinances, Title 3, Chapter 2 (Dogs and Cats): to repeal any and all Ordinances in conflict herewith; and establishing a Public Hearing Date of June 11, 2015. The motion failed for lack of a second.

\*\*\*\*\*

Resolutions were then in order.

Councilmember Meek made a motion to approve a Resolution of the City of Shelbyville, Tennessee authorizing a grant application with FEMA/Homeland Security for the Assistance to Firefighters Grant for Fire Safe House Acquisition. Councilmember Pruitt seconded the motion and was approved unanimously upon roll call vote.

Councilmember Landers made a motion to approve a Resolution authorizing the official delegation to the 2015 Annual Conference of the Tennessee Municipal League and providing for the attendance and expenditures of that delegation. The motion was seconded by Councilmember Feldhaus and was approved unanimously upon roll call vote.

The final Resolution was a Resolution of the City of Shelbyville adopting the Look Back Measurement Safe Harbor under the Patient Protection and Affordable Health Care Act. Prior to the reading of the Resolution, Councilmember Pruitt made a motion for the City Attorney to read caption only of the Resolution, seconded by Councilmember Landers, and carried unanimously upon oral vote. The Resolution is at City Hall if anyone would like to review in its entirety. July 1, 2015 through June 30, 2016 is the measurement period in the Resolution by which hours are established. Councilmember Feldhaus made a motion to approve, seconded by Councilmember Landers, and carried unanimously upon roll call vote.

\*\*\*\*\*

Business items were then in order.

Councilmember Meek made a motion to approve Accounts Payable for April 2015. The motion was seconded by Councilmember Pruitt and carried unanimously upon roll call vote.

Mayor Cartwright declared that the Treasurer's Report and Various Department Reports would be received as submitted.

Councilmember Meek made a motion to approve the Commerce Business Park Oversight Committee By-Laws as recommended by the Commerce Business Park Oversight Committee. The motion was seconded by Councilmember Landers and carried unanimously upon roll call vote.

Councilmember Pruitt made a motion to renew the Employee Life and Health Insurance for the FY 2015-2016 with Blue Cross Blue Shield with modifications. Councilmember Meek seconded the motion and carried unanimously upon roll call vote.

Councilmember Feldhaus made a motion authorizing Professional Services Agreement with Ragan-Smith for Master Plan, Park Project. Councilmember Meek seconded the motion carried unanimously upon roll call vote.

Councilmember Landers made a motion acknowledging receipt of report of ISO Building Code Review. Councilmember Pruitt seconded the motion and carried unanimously upon roll call vote. City Manager Johnson provided brief comments; the request for review of this rating has been filed, July 7<sup>th</sup> reporting period.

Councilmember Meek made a motion authorizing the Mayor and City Manager to petition State of Tennessee to release ownership of certain parcels on Railroad Ave to Bedford County Railroad Authority. Councilmember Feldhaus seconded the motion and carried unanimously upon roll call vote.

The next item on the Agenda was consideration of a motion acknowledging reports of TDOT Grant Monitoring Audit for Airport and Elm Street projects. Councilmember Feldhaus made a motion to approve, seconded by Councilmember Pruitt, and carried unanimously upon roll call vote.

Councilmember Pruitt made a motion to apply for the 2015-2016 State Road Maintenance Contract in the amount of \$88, 222.00. Councilmember Feldhaus seconded the motion and carried unanimously upon roll call vote.

The next item on the Agenda was consideration of a motion acknowledging receipt of TDOT Traffic Study Report. Councilmember Landers made a motion to approve, seconded by Councilmember Feldhaus, and carried unanimously upon roll call vote. City Manager Johnson provided comments in regards to the commercial development of N. Main Street and Palmer, recognizing comments, concerns, and requests for a Traffic Signal and although a request for a Traffic Signal currently doesn't meet requirements we as a city are providing a baseline of data for the future.

\*\*\*\*\*

Appointments were then in order.

Mayor Cartwright appointed Jennifer Templeton to the Historic Zoning Commission.

The Mayor and City Council then made two appointments to the Shelbyville Power, Water, & Sewerage Board for three year terms respectively. Both Claudia Mallard and Ervin Miller were re-appointed to the Board.

\*\*\*\*\*

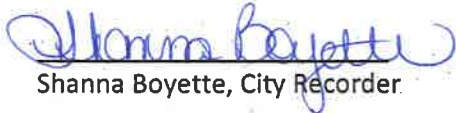
Announcements included reminder that City Hall will be closed on May 25, 2015 in observance of Memorial Day. There will also be a Special City Council Meeting on May 19, 2015.

There being no further business Mayor Cartwright adjourned the meeting at 6:38 p.m.

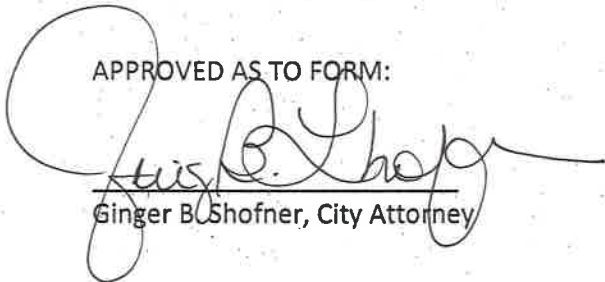
APPROVED:

  
Wallace Cartwright, Mayor

ATTEST:

  
Shanna Boyette, City Recorder

APPROVED AS TO FORM:

  
Ginger B. Shofner, City Attorney

City Council Meeting Minutes

The Shelbyville City Council met in Special Session on May 19, 2015 at 6:00 p.m. at City Hall Annex. Mayor Cartwright called the meeting to order. Roll was called and the following members were present: Councilmember Meek, Councilmember Christie, Councilmember Rose, and Councilmember Feldhaus. Councilmember Landers and Councilmember Pruitt were absent. Also present were City Manager Jay Johnson, City Treasurer Jamey Owen, City Attorney Ginger B. Shofner, and City Recorder Shanna Boyette. Invocation was led by Police Chief Jan Phillips and the Pledge of Allegiance was led by the Mayor and City Council.

\*\*\*\*\*

Mayor Cartwright called for any additions, deletions, or corrections to the Agenda. City Manager Johnson noted that in Old Business on Item C of the Agenda the last phrase consideration of a motion to amend the current 2009 Edition (text amendment) should be deleted from the Agenda as that was approved at the previous May 14<sup>th</sup> meeting of the Agenda. There being no other modifications, Councilmember Meek made a motion to approve the Agenda as amended, seconded by Councilmember Christie, and carried unanimously upon oral vote.

\*\*\*\*\*

Items of Old Business were then in order.

Councilmember Feldhaus made a motion to allow the City Attorney to read caption only on Ordinances. The motion was seconded by Councilmember Meek and carried unanimously upon oral vote.

Ordinances on Third & Final Reading were then before the Council for consideration.

Councilmember Rose made a motion to approve an Ordinance amending Ordinance number 2013-927 (Title 8, Chapter 11) City of Shelbyville Storm Water, MS4 Permit Regulations and providing for an effective date. The motion was seconded by Councilmember Feldhaus and carried unanimously upon roll call vote. There was no discussion on this item.

Councilmember Feldhaus made a motion to approve an Ordinance amending Ordinance 2015-954 (Alarms) to defer effective date providing a revised effective date. The motion was seconded by Councilmember Meek and carried unanimously upon roll call vote. There was no discussion on this item.

Councilmember Meek made a motion to approve an Ordinance of the City of Shelbyville City Code Title 4, Chapter 13 (International Residential Code, 2009 Edition). The motion was seconded by Councilmember Feldhaus and carried unanimously upon roll call vote. There was no discussion on this item.

Councilmember Christie made a motion to approve an Ordinance to amend the Budget Ordinance of the City of Shelbyville, Tennessee for the fiscal year 2014-2015, the period ending June 30, 2015. The motion was seconded by Councilmember Rose and carried unanimously upon roll call vote. There was no discussion on this item.

\*\*\*\*\*

Items of New Business were then in order.

The first item of new business was consideration of a motion to authorize purchase of One Truck Chassis, Public Works Department from Tennessee State Wide Contract in the amount of \$26,955.00. Councilmember Christie made a motion to approve, seconded by Councilmember Feldhaus, and carried unanimously upon roll call vote.

City Manager Jay Johnson and City Treasurer Jamey Owen then gave an overview presentation of the Proposed Fiscal Year 2015-2016 Annual Budget. There is no proposed property tax increase. The Budget includes projected 1.5% actual growth for local sales tax. Property tax revenue is 36% of the overall

Budget. Projected Reserve for end of the fiscal year is 17%. The Proposed Budget is 16.4 million dollars. This is reflective of a decrease of 3.2% over the current fiscal year budget.

Ordinances on First Reading were then before the Council for consideration.

Councilmember Feldhaus made a motion to approve an Ordinance of the City of Shelbyville, Tennessee adopting the Annual Operating and Capital Improvements Budget, All Funds, for the Fiscal Year 2015-2016 and providing for an effective date. The motion was seconded by Councilmember Meek and carried unanimously upon roll call vote. The Public Hearing will be held at the Regular Session scheduled for June 11, 2015.

An Ordinance of the City of Shelbyville, Tennessee establishing the Municipal Property Tax Levy for the Fiscal Year 2015-2016 and providing for an effective date was the next business item. Councilmember Rose made a motion to approve, seconded by Councilmember Meek, and carried unanimously upon roll call vote. There was no discussion on this item.

The final Ordinance on First Reading was an Ordinance to make final amendments to the Budget Ordinance of the City of Shelbyville, Tennessee for the Fiscal Year 2014-2015, the period ending June 30, 2015. Councilmember Feldhaus made a motion to approve, seconded by Councilmember Rose, and carried unanimously upon roll call vote. There was no discussion on this item.

\*\*\*\*\*

Announcements included Councilmember Christie recognizing the efforts of the Dog & Cat Study Committee and proposing that the Ordinance be put back on the June Study Session Agenda for review and discussion.

City Manager Johnson reminded everyone that the Shelbyville Municipal Airport would be hosting the monthly Breakfast Fly-In on Saturday May 16<sup>th</sup>. It was also announced that City Hall would be closed on Memorial Day, Monday May 25<sup>th</sup>.

There being no further business Mayor Cartwright adjourned the meeting at 6:29 p.m.

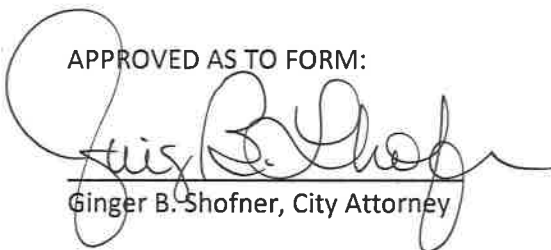
APPROVED:

  
Wallace Cartwright, Mayor

ATTEST:

  
Shanna Boyette, City Recorder

APPROVED AS TO FORM:

  
Ginger B. Shofner, City Attorney

**Study Session Meeting Minutes**

Mayor Cartwright called the Special Session Budget Review of May 26<sup>th</sup> to order at 6:00 p.m. The meeting was held at City Hall Annex and the following members were present: Councilmember Landers, Councilmember Pruitt, Councilmember Christie, Councilmember Feldhaus, and Councilmember Rose. Councilmember Meek was absent. Also present were City Manager Jay Johnson, City Treasurer Jamey Owen, City Attorney Ginger B. Shofner, and City Recorder Shanna Boyette.

The only item on the Agenda was the review of proposed FY 2015-2016 Annual Budget.

The first Fund to be reviewed was that of the Special Fund-Hotel/Motel Tax Fund There was specific discussion on City Charter requirement of annual returns and tentative restructure of Hotel/Motel Tax Fund. It was noted that a change in the restructure would take a Charter amendment. There was also discussion of surrounding jurisdictions and how their Hotel/Motel Tax is structured.

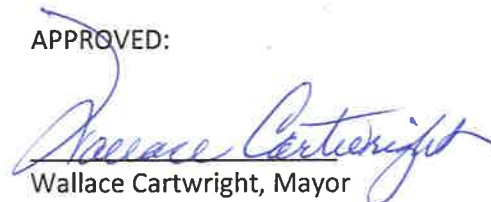
General Fund discussions ensued on the following departments:

- Airport
- Fire Department
- Police Department
- Police Equipment Fund
- Drug Fund
- Animal Control

City Treasurer Jamey Owen and City Manager Jay Johnson review particular line items that were changes from last year's budget.

There being no additional business to review, Mayor Cartwright adjourned the Study Session at 7:08 p.m.

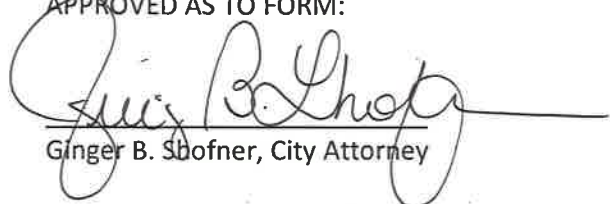
APPROVED:

  
Wallace Cartwright, Mayor

ATTEST:

  
Shanna Boyette, City Recorder

APPROVED AS TO FORM:

  
Ginger B. Shofner, City Attorney



### **Study Session Meeting Minutes**

Mayor Cartwright called the Regular Study Session to order at 6:00 p.m. on May 5, 2015. Councilmembers present for the work session were Councilmember Feldhaus, Councilmember Rose, Councilmember Pruitt, Councilmember Landers, Councilmember Christie, and Councilmember Meek. Also present were City Manager Jay Johnson, City Attorney Ginger B. Shofner, City Treasurer Jamey Owen, and City Recorder Shanna Boyette.

- Discussion items for the work session were as follows:
- Status Report on "Dog Ordinance Committee presented by City Treasurer Jamey Owen.
- Commerce Business Park Oversight Committee By-Laws
- Review of Resolution on Safe Harbor provisions as they relate to the Affordable Health Care Act
- Professional Services Agreement with Ragan-Smith for Master Plan Park Project
- Atmos Energy Franchise Fee
- ISO Building Code Review

Review of Ordinances on First, Second, and Third Reading were then in order.

#### **Third Reading**

An Ordinance of the City of Shelbyville to amend the Zoning Map of the City of Shelbyville for nine parcels on Madison Street between Deery Street and Alton Ave to C-2. This Ordinance was withdrawn at the applicant's request.

#### **Second Reading (Public Hearing)**

An Ordinance to amend the City Code Title 8, Chapter 11, Storm Water Permit Regulations

An Ordinance amending Ordinance 2015-954 Alarms to defer effective date; providing a revised effective date

An Ordinance amending City Code Title 4, Chapter 13, International Residential Code, 2006 Edition; providing an effective date/consideration of a motion to use 2009 Code (text amendment)

An Ordinance to amend the Budget Ordinance of the City of Shelbyville, Tennessee for the Fiscal Year 2014-2015, the period ending June 30, 2015

An Ordinance of the City of Shelbyville City Council to amend the Zoning Map of the City of Shelbyville by rezoning 626 Deery Street from R-3 to C-2 commercial has been withdrawn at the request of the applicant.

#### **First Reading**

An Ordinance amending the City Code Title 8, Chapter 7, Section 707 Burn Pit Fees, establishing an effective date

Resolutions were next on the Agenda for discussion and review.

- TML Annual Conference for the Mayor, City Council, and Management Staff
- SAFER Grant for Fire Safety House acquisition

Business Items on the work session Agenda were as follows:

- Discussion of authorization for the Mayor and City Manager to petition State of Tennessee to release certain parcels to Bedford County Railroad Authority
- TDOT Grant Audit for Airport and Elm Street
- Application for 2015-2016 State Road Maintenance Contract
- Receipt of TDOT Traffic Study Report

Bid Awards

Never Rest Park Pavilion, Staff requested this item be deferred until the June meeting of the Council.

Appointments

Historic Zoning Commission and Shelbyville Power, Water, and Sewerage System

There were no other items of business discussed.

There were no announcements.

Citizens Comments-

Kimberly Warren of Middle TN Spay & Neuter Clinic was recognized by the Mayor and Council to provide comments. Ms. Warren announced that Middle TN Spay & Neuter Clinic had been awarded the 3<sup>rd</sup> Feral Cat Grant and thus provided comments that the organization would like to work within the city limits with residents of Shelbyville.

There being no other business, the Mayor adjourned the meeting at 6:45 p.m.

APPROVED:



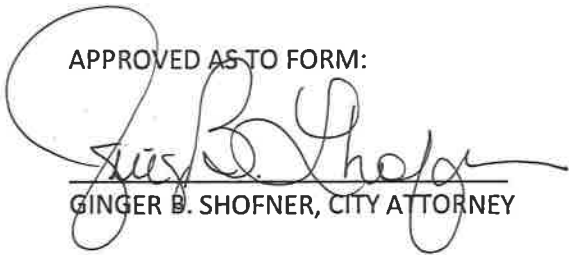
WALLACE CARTWRIGHT, MAYOR

ATTEST:



SHANNA BOYETTE, CITY RECORDER

APPROVED AS TO FORM:

A handwritten signature in black ink, appearing to read "Ginger B. Shofner", written over a horizontal line. The signature is fluid and cursive.

GINGER B. SHOFNER, CITY ATTORNEY

### Study Session Meeting Minutes

Mayor Cartwright called the Shelbyville City Council Study Session of Thursday, May 7, 2015 to order at 6:02 p.m. Councilmembers present for the work session were Councilmember Christie, Councilmember Pruitt, Councilmember Rose, Councilmember Landers, and Councilmember Meek. Councilmember Feldhaus was absent. Also present were City Manager Jay Johnson, City Recorder Shanna Boyette, and City Treasurer Jamey Owen.

The only item on the Agenda was review of Fiscal Year 2015-2016 Budget Social Services Agencies FY 16 Request. The following agencies were on the Agenda:

1. Argie Cooper Library
2. South Central Tennessee Tourism Agency
3. South Central Human Resources Agency
4. Vocational Rehabilitation Center
5. Bedford County Rescue Unit
6. Bedford County Soil & Water Conservation
7. Bedford County Arts Council
8. Tennessee's Backroads
9. Boys & Girls Club of Bedford County
10. Bridge of Hope
11. Senior Citizen's Center
12. Skills Development Center
13. Child Development Center
14. Center for Family Development
15. Community Clinic
16. CASA
17. The Haven of Hope
18. Bedford County Imagination Library
19. CROSS

The Mayor & Council requested to speak to representatives of agencies requesting an increase in allocation. The meeting was adjourned by Mayor Cartwright.

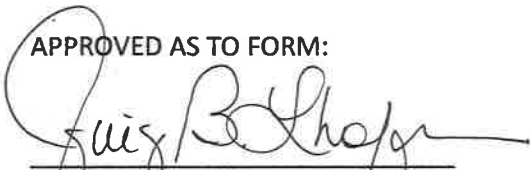
APPROVED:

  
WALLACE CARTWRIGHT, MAYOR

ATTEST:

  
SHANNA BOYETTE, CITY RECORDER

APPROVED AS TO FORM:

  
GINGER B. SHOFNER, CITY ATTORNEY