

## CITY COUNCIL MEETING MINUTES

Mayor Wallace Cartwright called the regular City Council meeting of September 13, 2012, to order at 6:00 p.m. The invocation was given by Ron Adams of the Emmanuel Church Pentecostal, and the Pledge of Allegiance was led by the Council. Roll was called and Councilmember Holland, Councilmember Rose, Councilmember Pruitt, Councilmember Williams, Councilmember Landers, and Councilmember Meek were present. Also present were City Manager Jay Johnson, City Recorder Vickie Haskins, City Treasurer Jamey Owen and City Attorney Ginger Shofner.

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First item on the Agenda was a motion to adopt the Agenda. Mayor Cartwright asked if there were any items to be added or deleted. It was announced that the following two items should be added to the agenda:

- 1) Consideration of Professional Services Agreement with Griggs and Maloney, Inc., Consulting Engineers, in the amount of \$12,735.00 for Commerce Business Park. NOTE: We have obtained a grant that pays \$5,000 of the total costs.
- 2) Authorization for Mayor to execute the Mayor's Approval for Educational Facilities Revenue Bonds for (The Webb School Project) Series 2012.

Councilmember Williams made a motion to adopt the agenda, as amended, seconded by Councilmember Pruitt, and carried unanimously upon oral vote.

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The next item on the agenda was approval of the minutes from the meeting held August 9, 2012. Councilmember Holland made a motion to adopt the minutes as submitted, seconded by Councilmember Meek, and carried unanimously upon oral vote.

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Mayor Cartwright closed the Council meeting at 6:06 p.m. and declared a Public Hearing for comments regarding the following Ordinances:

- 1. Ordinance to add 404 Belmont Avenue to the Historic Overlay Zone for the area known as Belmont Avenue Historic District, as recommended by the Shelbyville Municipal Planning Commission**
- 2. Ordinance to amend the adopted FY 2011-2012 Annual Budget of the City of Shelbyville, Tennessee to reflect year end revenues/expenses within various funds; providing an effective date**

There were no comments to be made on these items and Mayor Cartwright declared the Council meeting reopened.

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Mayor Cartwright called for matters of old business.

The first item was a Proclamation honoring George Buchanan. The Proclamation was read by City Attorney Shofner.

Councilmember Landers made a motion to authorize the City Attorney to read only the caption to Ordinances and Councilmember Williams seconded. Motion was approved unanimously on oral vote.

The next item on the agenda was Ordinance on Second reading to add 404 Belmont Avenue to the Historic Overlay Zone for the area known as Belmont Avenue Historic District, as recommended by the Shelbyville Municipal Planning Commission. City Attorney Shofner read the caption of the Ordinance. Motion to approve the Ordinance was made by Councilmember Rose, seconded by Councilmember Holland, carried unanimously upon roll call vote.

City Attorney Shofner read the caption to an Ordinance on Second reading to amend the adopted FY 2011-2012 Annual Budget of the City of Shelbyville, Tennessee, to reflect year end revenues/expenses within various funds, and providing for an effective date. Councilmember Meek made a motion to approve the Ordinance. The motion was seconded by Councilmember Williams and carried unanimously upon roll call vote.

Business items under old business included a motion to approve abandonment of undeveloped street (an extension of Robinwood Drive) lying west of Neeley Avenue as requested by Keith A. Locke and wife, Lana A. Locke, owners of the property lying north of the undeveloped street. Councilmember Landers made a motion to approve the abandonment. The motion was seconded by Councilmember Pruitt, and carried unanimously upon roll call vote.

The Council then considered various motions regarding credentialing of volunteers for Sports Teams, as follows:

- a. The first motion to be considered was a motion to approve revised proposal for credentialing of volunteers for Sports Teams as recommended by Shelbyville Parks and Recreation Advisory Board. The motion was made by Councilmember Holland. No second could be derived from the Council and the motion failed for lack of a second.
- b. The next motion was to consider a revised Youth Sports Leagues Background Screening Guidelines for Credentialing Volunteers for youth sports leagues subject to the Facility Use Agreement to be adopted by the City. Motion to approve substituted guidelines was made by Councilmember Rose, seconded by Councilmember Williams. City Manager then clarified that this amendment resulted in the leagues conducting the background checks on all volunteer head coaches, assistant coaches, team managers, officials, referees, and umpires. Motion carried unanimously upon roll call vote.

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Mayor Cartwright called for matters of new business.

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The next item of new business was a Resolution authorizing the Mayor to enter into a Lease Agreement for Musgrave Park. Councilmember Landers made a motion to approve the Resolution, which was seconded by Councilmember Williams. There being no discussion, roll was called and the Resolution was unanimously approved.

The Council then considered a Resolution authorizing Mayor and City Attorney to execute Grant Contract with Tennessee DOT, Aeronautics Division, for the annual Airport Maintenance Contract for FY 2013. Councilmember Meek made a motion to approve the Resolution, which was seconded by Councilmember Pruitt. There being no discussion, roll was called and the Resolution was unanimously approved.

Consideration of Resolution authorizing Mayor and City Attorney to execute agreement with Tennessee Department of Transportation for utilizing the remaining funds from the STP funding for signalization of the intersection of Deport Street and Bethany Lane/Coney Island Road. City Manager Jay Johnson commented that this project would be completely funded by the State of Tennessee. Councilmember Holland made a motion to adopt the Resolution, seconded by Councilmember Rose, and carried unanimously upon roll call vote.

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Councilmember Williams made a motion to approve the Accounts Payables for August 2012. Councilmember Pruitt seconded. On roll call vote, motion was unanimously approved.

The Treasurer's Report for July 2012 and the Various Department Reports for August 2012, were entered into the minutes as submitted.

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Motion was made by Councilmember Pruitt to authorize the Mayor to enter into a Work Authorization Agreement with Garver, LLC, for Final Design services, Bidding and Contract Award services, and Construction Administration services for the reconstruction of the parallel taxiway at Shelbyville Municipal Airport. The motion was seconded by Councilmember Williams and carried unanimously upon roll call vote.

The Council then considered a motion to approve the naming of the park facility located on the east side of the Public Square in Shelbyville as "Our Town Community Park". Councilmember Holland moved to approve the motion, which was seconded by Councilmember Rose. There being no discussion, the motion was unanimously approved upon roll call vote.

The next item was motion to approve Recreation Center Fee schedule as recommended by Shelbyville Parks and Recreation Advisory Board. Councilmember Holland made the motion to approve, seconded by Councilmember Williams. Roll was called and the motion was unanimously approved.

The next item was a motion to authorize the Mayor to enter into a Professional Services Agreement with AMERESCO for energy savings feasibility study. Councilmember Williams moved to approve the motion, seconded by Councilmember Pruitt, and carried unanimously upon roll call vote.

Thereafter the Council considered a motion to authorize the City of Shelbyville to participate in certain tree planting efforts in conjunction with the Nature Conservancy, and to provide necessary labor to plant and maintain the trees, all to be planted at the Riverfront Greenway Park area. The motion was made by Councilmember Williams and seconded by Councilmember Rose. Roll was called and the motion carried unanimously.

Councilmember Meek made a motion to approve the Public Works Department submission of a proposal to make signs for the Bedford County Highway Department, with costs to be paid by Bedford County. The motion as seconded by Councilmember Holland, and carried unanimously upon roll call vote.

Councilmember Williams made a motion to acknowledge receipt of the following reports:

- a. Comptroller's approval for the issuance of a capital outlay note for Fire Truck Acquisition
- b. TML Bond Fund Report on Debt Obligation
- c. Report on Historic Zoning Commission Trustee's Conference

The motion was seconded by Councilmember Meek and carried unanimously upon oral vote.

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Various bids were presented for a 1500 GPM Pumper with rescue style body for Fire Department, together with amendments as explained to the Council. Following discussion and explanation by City Manager Jay Johnson, including discussion of operation and safety issues, Councilmember Rose made a motion to accept the bid from EVS Mid-South, Inc., Memphis, Tennessee for the custom pumper at a price of \$504,820, seconded by Councilmember Holland. Upon roll call vote, it was unanimously approved to accept the bid on the custom pumper. Councilmember Meek made a motion to amend the bid with Change Order #1 and deduction for prepayment discount for revised contract price of \$465,032, seconded by Jamie Williams. Roll was called and the motion, as amended by Change Order #1, carried unanimously upon roll call vote.

Motion was made by Councilmember Williams to purchase de-icing salt from North American Salt Co., through Tennessee Statewide Contract # 26765 at \$72.89 per ton as recommended by Bid Committee, for a total price of \$14,578. The motion was seconded by Councilmember Pruitt, and carried unanimously upon roll call vote.

Motion was made by Councilmember Holland to approve purchase of a salt spreader for Public Works Department, same being Swenson Spreader Model #EV108-10-82-50-201, at a total price of \$11,424. The motion was seconded by Councilmember Meek, and carried unanimously upon roll call vote.

The next item was motion to purchase eleven in-car video cameras and software from Kustom Signals through City of Murfreesboro contract at \$53,750 total as recommended by the Bid Committee. The motion was made by Councilmember Williams, seconded by Councilmember Holland and carried unanimously upon roll call vote.

Motion to accept Option to Renew Agreement with Team Electric, Murfreesboro, Tennessee, for a wall-mounted light fixtures for indoor pool area at Shelbyville Recreation Department for one year with price to remain the same as previous year, as recommended by the Bid Committee. Motion was made by Councilmember Meek, seconded by Councilmember Williams, and carried unanimously upon roll call vote.

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Mayor Cartwright then called for the items that were previously added to the Agenda.

Motion to authorize Mayor to enter into Professional Services Agreement with Griggs and Maloney, Inc., Consulting Engineers, in the amount of \$12,735 for Commerce Business Park. NOTE: We have obtained a grant that pays \$5,000 of the total costs (SOC grant). City Manager Jay Johnson commented that this type of work is required under the due diligence of any contract to purchase real property and it is still in the study process. Councilmember Landers moved to approve the Motion, which was seconded by Councilmember Pruitt, and carried unanimously upon roll call vote.

The next item was a motion to authorize the Mayor to execute Mayor's approval for Educational Facilities Revenue Bonds for (The Webb School) Series 2012. Councilmember Holland moved to approve the motion, which was seconded by Councilmember Landers, and carried unanimously upon roll call vote.

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Council appointment for a 1 year term to the Shelbyville Beer Board was then considered. All members have volunteered to serve one additional year on the Beer Board. Councilmember Williams moved to re-appointment Rick Overcast, Wanda Woodlee, Diane Hastings, Tom Koons, and Layne Grimes for one year to the Shelbyville Beer Board. The motion was seconded by Councilmember Rose, and carried unanimously upon roll call vote.

Mayor appointment for a 2 year term to the Shelbyville Parks and Recreation Advisory Board was the next item on the agenda. The terms of Leta Frame and Rusty Reed were expiring. Mayor Cartwright re-appointment Leta Frame and Rusty Reed for a 2 year term to the Shelbyville Parks and Recreation Advisory Board.

The Mayor then re-appointed Jenni Feldhaus for a 5 year term to the Shelbyville Housing Authority Board as recommended by that Board.

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Announcements were made as follows:

The City of Shelbyville was awarded the 2011 Derryberry Award for outstanding support to United Way of Bedford County.

Sylvia Pinson and the Parks and Recreation Department have achieved Tier II Benchmark.

Purdy Court Park Rededication will be held Friday, September 14, 2012.

COC Firehouse Barbeque will be held September 24, 2012, at the Fire Codes Academy.

Shelbyville Municipal Airport Aviation Day will be held Saturday, September 29, 2012.

Art in the Park is to be held October 6, 2012.

Governor's Conference will be held October 18 and 19, 2012.

There being no other business to come before the Council, the meeting was adjourned at 6:40 p.m.

APPROVED:

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MAYOR WALLACE CARTWRIGHT

ATTEST

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VICKIE HASKINS, CITY RECORDER

APPROVED AS TO FORM:

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CITY ATTORNEY GINGER B. SHOFNER