

CALLED EXECUTIVE SESSION

PURSUANT TO THE AUTHORITY OF TENNESSEE CODE ANNOTATED, WE HEREBY CALL AN EXECUTIVE SESSION TO MEET IN THE CONFERENCE ROOM, CITY HALL ON November 3, 2015 AT 7:00 P.M. TO CONSIDER THE FOLLOWING MATTERS:

1. Call to Order
2. Consideration of motion to enter into Executive Session with the City Attorney to discuss potential matters of litigation
3. Adjourn

Mayor Wallace Cartwright

Mayor Cartwright called the Executive Session to order at 7:00 p.m. Roll was called and the following members were present: Mayor Cartwright, Councilmember Feldhaus, Councilmember Christie, Councilmember Rose, Councilmember Pruitt, Councilmember Meek, and Councilmember Landers were all present. Also present were City Manager Jay Johnson, City Recorder Shanna Boyette, City Attorney Ginger B. Shofner, City Treasurer Jamey Owen, and Public Works Director Mark Clanton. Councilmember Landers made a motion to enter into Executive Session, seconded by Councilmember Christie, and carried unanimously upon oral vote. The meeting adjourned at approximately 8:25 p.m.

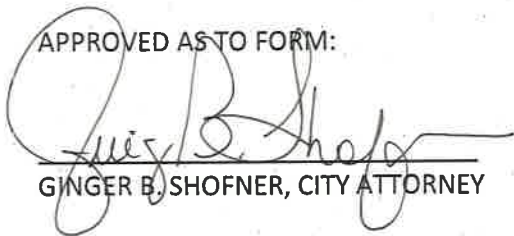
APPROVED:


WALLACE CARTWRIGHT, MAYOR

ATTEST:


SHANNA BOYETTE, CITY RECORDER

APPROVED AS TO FORM:


GINGER B. SHOFNER, CITY ATTORNEY

City Council Study Session Minutes

The Shelbyville City Council met in Regular Study Session on Tuesday November 3rd at the Shelbyville Recreation Center Meeting Room. Mayor Cartwright called the Session to order at 6:00 p.m. The following were present: Councilmember Rose, Councilmember Feldhaus, Councilmember Christie, Councilmember Landers, Councilmember Meek, and Councilmember Pruitt. Also present were City Manager Jay Johnson, City Treasurer Jamey Owen, City Attorney Ginger B. Shofner, and City Recorder Shanna Boyette.

The following items were reviewed and discussed by the Mayor and Council in order to prepare for the November 12th meeting.

A Status report was given by Public Works Director Clanton on the Storm Water Flume Emergency Repair & Replacement. The report was limited to update on status and Lane Parkway. The Engineers Report was deferred. Update included that approximately 280 ft. of pipe has been installed; with 132 ft. having finalization of concrete. The stone back fill will begin on November 4th. Another 148 ft. will be poured and a 60 to 70 ft. section is scheduled for installation on November 4th. Lane Parkway has been approved by TDOT. A bridge concrete span will be installed. TDOT assistance has been requested.

Commerce Business Park report consisted of closing update. The property closing was the previous Thursday. The deed has been recorded. It was explained that acknowledgment of the State CT-2053 form is necessary to fulfill requirement set forth with the October loan purchase. Grant approval report was also given as well as notation that the Commerce Business Park Committee recommends retaining services from Northcutt Surveying for topographical survey with costs of \$8710.00. The City serves as the Administrative entity for the Committee.

No bids were received for the Shoma Park Property. City staff to pursue donation alternatives.

The next item was review and discussion of Jennings Family Cemetery, Garden Gate Subdivision. City Attorney Shofner provided update on this item. No record of transfer by the developer for the property; it is its own lot. Responsibility would be either the developer or heir(s) of the developer.

City Treasurer Owen provided the 1st Quarter Financial Presentation.

Ordinances on Second Reading were the next item on the Agenda. No discussion of Ordinance to rezone 105 Wheeler Street from R-2 to C-2. An amendment to the Budget Amendment Ordinance was requested in order to add line item for 3Star because the City is a recipient of a portion of the grant.

Human Resources Director Dawn Hobbs presented resolution amending the Employee Rules and Regulations Policy, Section 10.6 Workers Compensation.

City Planner Amanda Rhinehart presented resolution modifying the Planning & Community Development Fee Schedule

City Manager Johnson provided comments on resolution consideration to adopt a revised Interlocal Agreement with Bedford County noting TCA language needed updating.

Business Items were next.

Recreation Director Mike Alsup presented request to update Old Harris School Lease Agreement with Bedford County.

Brief discussion of TDEC Report Monitoring Review-SRF Loan 2007-206 and of FY 2015 OPEB Report

Aimee Davis spoke in regards to Walmart Donation of \$500.00 to the Shelbyville Police Department.

Mike Alsup explained donation of youth basketball goals, surplus to Rural Arts Program Center.

City Manager Johnson updated the Council on Garver Work Order for Electrical Project at the airport. City has 5% commitment of \$92,770.00.

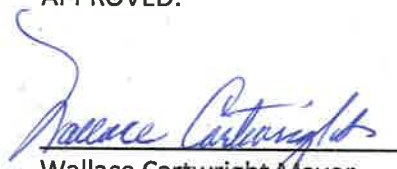
Purchasing Agent Lori Saddler presented surplus items request for airport van and police vehicles. Purchasing/Bid Awards were also discussed: Rec. Center Pool Cover low bid Brad's Pool Shop \$11,000, Road Tractor for Public Works \$60,800 from Cumberland and Nacarato, and Airfield Lighting Project S.E, Site Services \$1,233,417 low bid. Police In-Car Video Computer Server and In-Car Video Systems were deferred.

Parks and Recreation Board has two appointments.

Announcements included Veteran's Day Parade on November 11th City Hall will be closed in observance.

There being no further discussion the meeting adjourned at 6:55 p.m.

APPROVED:


Wallace Cartwright Mayor

ATTEST:


Shanna Boyette, City Recorder

APPROVED AS TO FORM:


Ginger B. Shofner City Attorney

Charter Study Session Minutes

The Shelbyville City Council met in Special Study Session for purposes of continued Charter Review on November 10, 2015 at the Shelbyville Recreation Center Meeting Room. Mayor Wallace Cartwright called the Session to order at 5:00 p.m. The following were present: Councilmember Rose, Councilmember Pruitt, Councilmember Meek, Councilmember Christie, Councilmember Landers, and Feldhaus. Also present were City Manager Jay Johnson, City Treasurer Jamey Owen, City Attorney Ginger B. Shofner, City Recorder Shanna Boyette, and MTAS Consultant Jeff Broughton.

MTAS Consultant Jeff Broughton open the Study with an overall review from the revisions requested from the previous Session of October 20th. More specifically changes to Articles XI-Treasurer, Article XIII Departments, Article XIV-Budget & Appropriations, Article XV was reserved, Article XVI-Police Department, Article XVIII-Fire Department, Article XVIII-Board of Education was reserved, Article XIX was reserved, and Article XX was reserved. Specific outline of all changes are included in Charter Session Notebook and is located in the City's Recorder's Office. Mr. Broughton recommended that Bond Counsel review prior to submittal to the State for consideration to identify structure changes and how it could affect debt of which the Council agreed.

The following reflect review, discussion, and revisions as discussed at this Session.

Article XXI-Utility Board

Board: Utility Board will continue to select officers; Wording shall be changed to update Secretary/Vice-Chair Additional final decision to appoint a Council Representative as a voting member; 3 year term for citizen appointments; City Manager shall serve as an ex ficio member; Board will consist of 6 members total

Utilities: Compensation for board members shall be set by Ordinance including health Insurance.

Removal of Members: Final decision to leave as 4 affirmative votes to remove.

Section 13-Disposition of System: Final decision to be done by referendum

Bonds & Notes: Final decision to retain suggested additional text to this section as recommended by MTAS with the deletion of phrase "by the city itself, or otherwise delegate the responsibility"

Salaries for Utility Employees: Review and discussion of implementation of comprehensive pay and classification plan. Final decision to leave as it is

Procurement: Final decision to leave as is.

Budget: After discussion final decision was that the Board shall submit adopted final approved budget upon its adoption to the Mayor & City Council.

Audit: After review and discussion of option it was final decision to add language establishing a Resolution requesting Audit to be submitted to the City by December 1st.

Section 16-Revenue: This section is okay to remain as it, but to strike newspaper provision

Reports: After discussion MTAS will re-word section relating to in lieu of and present back at December Session

General Manager: Final decision was to leave as is, but to include duties

Dissolution: Strike recommendation was final decision.

Gender /Charter: Council was upon agreement with recommendation of added language to charter for clarification of entire document as presented by MTAS Consultant

Article II Section 3-Non-resident property owners: After discussion of if provision should be added about more than 2 persons per property be eligible to vote final decision was to add 50% wording to this section.

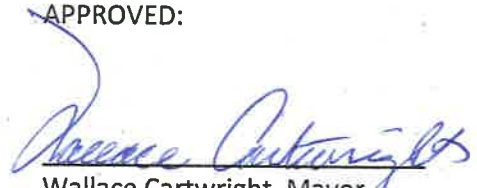
Article III Section 7: After review and discussion final decision was that the salary of the Mayor & Council shall be fixed by Ordinance

Article VI, Section 3 -Bonds-Intent is to clean up this section with City Manager and City Attorney


Hotel/Motel Tax: Brief discussion ensued on this section with final decision to revise language as follows to read: "to implement by Ordinance that allocated money to agency or entity for purpose of economic development and tourism" rather than designate specific agency. Additional decision was that the Council shall approve the Budget.

There being no further discussion the Study Session adjourned at 7:44 p.m.

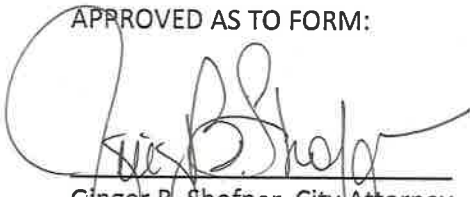
APPROVED:


Wallace Cartwright, Mayor

ATTEST:


Shanna Boyette, City Recorder

APPROVED AS TO FORM:


Ginger B. Shofner, City Attorney

CALLED EXECUTIVE SESSION

PURSUANT TO THE AUTHORITY OF TENNESSEE CODE ANNOTATED, WE HEREBY CALL AN EXECUTIVE SESSION TO MEET IN THE CONFERENCE ROOM, CITY HALL ON November 10, 2015 AT 4:30 P.M. TO CONSIDER THE FOLLOWING MATTERS:

1. Call to Order
2. Consideration of motion to enter into Executive Session with the City Attorney to discuss potential matters of litigation
3. Adjourn

Mayor Wallace Cartwright

Mayor Cartwright called the Executive Session to order at 4:32 p.m. Roll was called and the following members were present: Mayor Cartwright, Councilmember Feldhaus, Councilmember Christie, Councilmember Rose, Councilmember Pruitt, Councilmember Meek, and Councilmember Landers were all present. Also present were City Manager Jay Johnson, City Recorder Shanna Boyette, City Attorney Ginger B. Shofner, and City Treasurer Jamey Owen. Councilmember Rose made a motion to enter into Executive Session, seconded by Councilmember Pruitt, and carried unanimously upon oral vote. The meeting adjourned at approximately 4:39 p.m.

APPROVED:


WALLACE CARTWRIGHT, MAYOR

ATTEST:


SHANNA BOYETTE, CITY RECORDER

APPROVED AS TO FORM:


GINGER B. SHOFNER, CITY ATTORNEY

City Council Special Session Minutes

The Shelbyville City Council met in Special Session on November 10, 2015 at the Shelbyville Recreation Meeting Room. Mayor Cartwright called the meeting to order at 4:30 p.m. Roll was called and the following members were present: Councilmember Christie, Councilmember Pruitt, Councilmember Rose, Councilmember Landers, Councilmember Meek, and Councilmember Feldhaus. Also present were City Manager Jay Johnson, City Treasurer Jamey Owen, City Attorney Ginger B. Shofner, and City Recorder Shanna Boyette.

Immediately upon roll call vote, Councilmember Rose made a motion to enter into Executive Session with City Attorney. The motion was seconded by Councilmember Pruitt and carried unanimously upon oral vote. The Special Session adjourned at 4:31 to hold Executive Session.

The Special Session reconvened at 4:42 p.m. Mayor Cartwright called for any item(s) to be added or removed from the Agenda. Hearing none, Councilmember Landers made a motion to approve the Agenda, seconded by Councilmember Rose, and carried unanimously upon oral vote.

The only item before the Council was consideration of an Agreement with Shelbyville Power, Water, & Sewerage System in regards to Storm Water Flume System.


Prior to the agenda item Councilmember Landers respectfully requested clarification from all Councilmembers on the intent/purpose of a previously scheduled meeting with Shelbyville Power, Water, & Sewer System staff of which he and City Treasurer Jamey Owen attended. Councilmember Christie, Councilmember Pruitt, Councilmember Rose, and Councilmember Meek all reiterated that the purpose of the meeting was to come to an agreement with Shelbyville Power, Water, & Sewerage System. Councilmember Landers reiterated that he was acting upon Council recommendation within the scheduled meeting.

After clarification was received a consideration of an agreement with Shelbyville Power, Water, & Sewerage was then before the Council. Councilmember Landers made a motion to enter into an Agreement with the Shelbyville Power, Water, & Sewerage System to pay up to half of costs \$4,114,000.00 associated with the Storm Water Flume System and for the agreement to include the undertaking of sewer rehab behind the Chamber of Commerce Building. The motion was seconded by Councilmember Rose.

Upon motion discussion ensued including Councilmember Landers reporting that the Shelbyville Power Board has voted on the recommendation and had been approved. Additional report that the SPS Board had approved to pay half the costs (\$2,057,000.00) up to the \$4, 114,000.00 total and if costs exceed the additional would have to go back before the SPS Board for consideration. City Manager Johnson was recognized by the Mayor and inquired on if restoration and reconstruction were included in the Agreement. City Treasurer Jamey Owen was recognized and confirmed that this was included in the agreement, but affirms that this is an estimate of total costs at this time as there are potential unknown variables and the project is incomplete at this time. Councilmember Feldhaus provided comments that he feels the Agreement is premature as the Engineer Report has only been available for 1 week at this time and would rather the Council meet with SPS and Engineer to discuss prior to an Agreement. Councilmember Feldhaus inquired with City Attorney on any liability to the City moving forward for any future claims with approval of such Agreement. Attorney Shofner advised that would depend on specifics of the agreement. Mayor Cartwright called for vote on the motion and upon roll call vote Councilmember Landers, Councilmember Pruitt, Councilmember Meek, Councilmember Christie, and Councilmember Rose casted aye votes and Councilmember Feldhaus casted single nay vote. The motion carried with 5 aye votes.

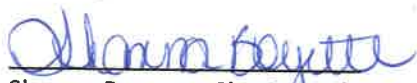
There being no further business items the meeting adjourned at 5:00 p.m.

APPROVED:



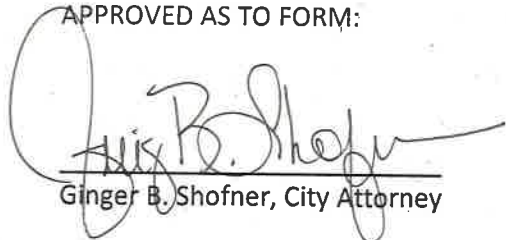
Wallace Cartwright, Mayor

ATTEST:



Shanna Boyette, City Recorder

APPROVED AS TO FORM:



Ginger B. Shofner, City Attorney

City Council Meeting Minutes

The Shelbyville City Council met in Regular Session on Thursday, November 12, 2015 at the Shelbyville Recreation Center Meeting Room. Mayor Wallace Cartwright called the meeting to order at 6:00 p.m. Roll was called and the following members were present: Councilmember Christie, Councilmember Rose, Councilmember Meek, Councilmember Landers, Councilmember Feldhaus, and Councilmember Pruitt. Also present were City Manager Jay Johnson, City Treasurer Jamey Owen, City Attorney Ginger B. Shofner, and City Recorder Shanna Boyette. Invocation was led by Brother Brian Nerren and the Pledge of Allegiance was led by the Council.

The first item of business was approval of the Agenda. Councilmember Feldhaus made a motion to amend the Agenda to add one purchasing item, seconded by Councilmember Meek, and carried unanimously upon oral vote. Councilmember Feldhaus then made a motion to approve the Agenda as amended, seconded by Councilmember Pruitt, and carried unanimously upon oral vote.

Mayor Cartwright declared that all the minutes of the following meetings would be received as submitted: Regular Study Session September 29, 2015; Regular Council Meeting October 8, 2015; Executive Session October 8, 2015; Special Session Charter Review October 20, 2015; and Special Session October 27, 2015.

Mayor Cartwright closed the regular meeting to hold a Public Hearing at 6:02 on the following Ordinances:

- An Ordinance to rezone from R-2 Residential to C-2 Commercial 105 Wheeler Street
- An Ordinance to amend the Budget Ordinance (Ordinance 2015-971) for the FY 16 year to reflect FY 15 roll-over budget items and to allocate funds to reflect 1st Quarter FY 16 Budget Revisions as amended from Study Session Agenda

Mayor Cartwright called for any discussion comments on both Ordinances. Hearing none the Public Hearing was closed and the Regular Meeting was re-opened for business at 6:03 p.m.

Councilmember Christie made a motion to allow the city attorney to read caption only on Ordinances. The motion was seconded by Councilmember Landers and carried unanimously upon oral vote.

There were no Ordinances on Third and Final Reading.

There were two Ordinances on Second Reading.

The first being an Ordinance to rezone from R-2 Residential to C-2 Commercial 105 Wheeler Street. Councilmember Landers made a motion to approve, seconded by Councilmember Pruitt and carried unanimously upon roll call vote.

Councilmember Feldhaus made a motion to amend the Budget Ordinance (Ordinance 2015-971) for the FY 16 budget year to reflect FY 15 roll over budget items and to allocate funds to reflect 1st Quarter FY 16 Budget Revisions as amended from Study Session. Councilmember Feldhaus made a motion to amend the Ordinance to include appropriations for Three- Star Grant in the amount of \$10,000 and for purchase of supplemental Airport Insurance in the amount of \$2368.00. The motion was seconded by Councilmember Christie and carried unanimously upon roll call vote. Councilmember Feldhaus made a motion to approve the Ordinance as amended, seconded by Councilmember Meek, and carried unanimously upon roll call vote.

Items of New Business were then in order.

There were no Ordinances on First Reading.

Resolutions were then in order.

Councilmember Meek made a motion to approve a Resolution amending the Employee Rules and Regulations Policy, Section 10.6 Workers Compensation. The motion was seconded by Councilmember Rose and carried unanimously upon roll call vote.

Councilmember Pruitt made a motion to approve a Resolution modifying the Planning & Community Development Fee Schedule. The motion was seconded by Councilmember Feldhaus and carried unanimously upon roll call vote.

Councilmember Landers made a motion to approve a Resolution adopting a revised Inter-local Agreement for the Bedford County Joint Economic Development Board. The motion was seconded by Councilmember Pruitt and carried unanimously upon roll call vote.

Business Items were then in order.

Councilmember Meek made a motion to approve the October 2015 Accounts Payable. The motion was seconded by Councilmember Rose and carried unanimously upon roll call vote.

Mayor Cartwright declared that the Treasurer's Report and Department Reports would be received as submitted.

Councilmember Christie made a motion to receive reports on the following:

- Stormwater Water Flume Emergency Repair Report
- Commerce Business Park
- Shoma Park Property
- 1st Quarter Financial Report
- TDEC Monitoring Review-SRF Loan 207-206

Councilmember Pruitt seconded the motion and carried unanimously upon oral vote.

Councilmember Landers made a motion acknowledging the receipt of the following

- FY 15 OPED Report
- CT-2053 Form, Comptroller Office in regards to Commerce Business Park Capital Outlay Notes \$600,00

The motion was seconded by Councilmember Meek and carried unanimously upon oral vote.

The next item on the Agenda was consideration of a motion to authorize city staff to pursue donation proceedings of property owned by the City of Shelbyville, more specifically identified as Map 78 L B 029.00, Lot 8 of Shoma subdivision. Councilmember Meek made a motion to authorize, seconded by Councilmember Christie, and carried unanimously upon roll call vote.

Councilmember Landers made a motion to approve the revised Old Harris School Lease Agreement with Bedford County. The motion was seconded by Councilmember Pruitt and carried unanimously upon roll call vote.

Councilmember Meek made a motion for acceptance of Wal-Mart donation in the amount of \$500.00 to the Shelbyville Police Department. The motion was seconded by Councilmember Rose and carried unanimously upon roll call vote.

The next item on the Agenda was consideration of a motion to authorize Work Order with Garver Engineering for Professional Services on Airport Electrical Project in the amount of \$92,770.00. Councilmember Feldhaus made a motion to approve, seconded by Councilmember Landers, and carried unanimously upon roll call vote. City Manager Johnson provided comments that an email had been received by Tennessee Aeronautics Commission, there was no change in costs, but the request was to add wording to the sub agreement agreeable to both parties.

Purchasing/Bids were the next item on the Agenda.

Councilmember Rose made a motion to declare one 2000 Chevy Airport Van and 3 2005 Chevy Impala's from the Police Department as surplus. The motion was seconded by Councilmember Meek and carried unanimously upon roll call vote.

Consideration of a motion to authorize donation of surplus equipment, youth basketball goals to Rural Arts Program was the next item on the Agenda. Councilmember Meek made a motion to approve, seconded by Councilmember Landers, and carried unanimously upon roll call vote.

Councilmember Rose made a motion to authorize construction contract for Airfield Lighting Project with low bidder Southeast Site Services, LLC contingent upon TAC Funding in the amount of \$1,233,417.00 as recommended by Garver Engineering, Project Manager for base bid Alt 2 and Alt 3 and to exclude Add Alt-1 Generator. The motion was seconded by Councilmember Christie and carried unanimously upon roll call vote.

Councilmember Feldhaus made a motion to authorize purchase of Safety Cover for the outdoor pool at the Shelbyville Recreation Center from low bidder, Brad's Pool Shop Murfreesboro, TN in the amount of \$11,000. The motion was seconded by Councilmember Pruitt and carried unanimously upon roll call vote.

Councilmember Meek made a motion to authorize purchase of a 2009 International Prostar Road Tractor for the Shelbyville Public Works Department from Cumberland Trucks Nashville, TN in the amount of \$27,900 as recommended by the Bid Committee. The motion was seconded by Councilmember Landers and carried unanimously upon roll call vote.

Councilmember Pruitt made a motion to authorize purchase of a 2010 Mack Pinnacle CXU613 Road Tractor for the Shelbyville Public Works Department from Nacarato Volvo Trucks: Lavergne, TN in the amount of \$32,900 as recommended by the Bid Committee. The motion was seconded by Councilmember Landers and carried unanimously upon roll call vote.

Appointments were the next item on the Agenda.

Mayor Cartwright re-appointed Michelle Hastings to serve on the Parks & Recreation Board. There remains one vacancy to the Board as Leta Frame tendered her resignation. The appointment of her unexpired term will be in December.

Councilmember Feldhaus made a motion to authorize a purchase of a 2016 Chevrolet Silverado 1-ton Chassis with 9' Body (3500HD WD, regular cab, 137.5: WB) from the TN Statewide Contract #209-40032 with Wilson County Motors, Lebanon, TN in the amount of \$35,592.46. Councilmember Feldhaus made a motion to approve, seconded by Councilmember Rose, and carried unanimously upon roll call vote. Discussion included that the request for purchase was to replace 1 ton dump truck totaled in vehicle accident (portion covered by insurance recovery)

Announcements included City Hall to be closed November 26th and 27th for the Thanksgiving Holiday. The Holiday Trash Schedule will be Thursday, November 26th trash will be picked up on Monday, November 30th. The final announcement was in regards to the Christmas parade being held Saturday, December 5th at 4:00 p.m.

There being no further business, Mayor Cartwright adjourned the meeting at 6:23 p.m.

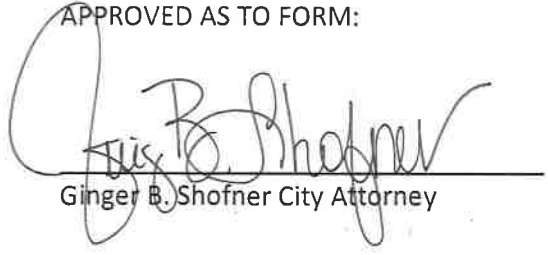
APPROVED:


Wallace Cartwright, Mayor

ATTEST:


Shanna Boyette, City Recorder

APPROVED AS TO FORM:



A handwritten signature in black ink, appearing to read "Ginger B. Shofner", is written over a solid horizontal line. The signature is fluid and cursive.

Ginger B. Shofner City Attorney